Bramley Parish Council Meeting, 9th May 2023

Bramley Village Hall, Cross Street, S66 2SA

Meeting commenced at 7:25pm.

1.00 Public Forum and Crime and Disorder in the Community

1.01 Cllr L Mills thanked Cllrs for working with himself and Greg.

1.02 Chair M Brown confirmed we have received an email from a gentleman outside of the Parish regarding planning application that has gone in for the land next door to the stockyard regarding plans for Pawson's Transport to build another one similar with capacity of 104 trucks. The email raised concerns of business loss but also the regarding current staff jobs, and he had requested the email be read out to the Cllrs in the meeting.

1.03 Cllr A Cooke stated that Bramley roundabout is already under enough pressure as it is, so the extra trucks if this build goes through will cause massive strain.
Cllr C Makin agreed and noted we need to object.

1.04 A discussion was had and Clerk R Thompson agreed to write to RMBC raising concerns and formally objecting. She noted that Hellaby Parish council has already objecting and is certain Ravenfield also will have.

1.05 Cllr R Holyhead mentioned it would also be worth replying to the gentlemen's email to make him aware that Bramley Parish Council will be voicing concerns and objections.

2.00 To receive apologies for absence

2.01 Present:

Chair M Brown
Vice Chair D Hardwick
Cllr C Makin
Cllr D Tattersfield
Cllr J McVann
Cllr A Cooke
Cllr D Sayner
Cllr R Holyhead
Cllr I Handley
Cllr J Moore
Cllr J Bradwell
Cllr J Simmons
Cllr D Jackson

2.02 Apologies received:

None

2.03 Staff present & guests

Clerk R Thompson
Assistant Clerk E Harris
Ward Cllr L Mills

3.00 To place on the agenda any urgent item that requires debate and decision at this meeting

None

4.00 To note any declarations of interest (pecuniary or otherwise) on items to be discussed at this meeting

None

5.00 To discuss any matters arising from the previous minutes, for information only

5.01 Re item 1.06, Cllr D Sayner asked for an update. Clerk R Thompson confirmed herself and the Ward Cllrs had spoken regarding Phoenix house. Ward Cllr L Mills stated that Class C2 would require residents to be locked down, however the residents there will be free to leave and are independent living so would come under Class C3 as was applied for. He noted there would be a permanent member of staff in that building to assist them with living.

5.02 Clerk R Thompson stated she had asked whether exemption had been applied for but is yet to receive a response.

5.03 Cllr J Bradwell stated that with the funding needed to run the building it must be substantial support being offered meaning the residents surely have to be relatively high level.
Cllr L Mills asked for Cllr J Bradwell to put this in an email and he could forward across to Planning.

5.04 Cllr J McVann confirmed that she is looking to meet with Tom from Amethyst Care to discuss some of the other details.
She also asked Ward Cllr L Mills if something can be done about the tree cuttings; she stated that RMBC had cut down trees, but the clippings from the where branches were shredding have been left on the grass verge and all over the path which looks a mess, so she requested RMBC come back and clean up. Cllr L Mills confirmed the Parish Council needs to put the complaint into the planning department.

5.05 Re item 5.05, Cllr D Sayner asked for an update on the Youth Club wall being replaced. Clerk noted that the company hadn't finished work on another job yet, but had agreed to do in May over one of the weekends.

5.06 Re item 8.12, Cllr D Sayner highlighted an amendment to be made to take Chair M Brown off the committee list.

5.07 Re item 10.05, Cllr R Holyhead asked about the neighbourhood plan template. Clerk R Thompson confirmed she has a template now.

5.08 Re item 11.13, Cllr D Sayner asked which areas it covers. Clerk R Thompson confirmed all of Bramley.

5.09 Re item 11.21, Cllr R Holyhead asked for an update on the meeting regarding the Mast. Clerk R Thompson stated the company cancelled the meeting to discuss alternate locations for it; she confirmed she had emailed them and received a reply stating that they won't be considering any other locations and that it would be going ahead as planned.
Cllr L Mills noted he had also put in his objections to that.

5.10 Cllr R Holyhead asked whether Bramley Parish Council had put anything up on the Facebook page or website regarding our stance on the Mast being built. Clerk noted that nothing had been yet, but that she would do so.
Cllr J McVann also asked for a post to be put up regarding Phoenix House highlighting our objections.

5.11 Cllr R Holyhead proposed that a post be placed on the Bramley Parish Council Facebook page acknowledging our concerns and objections to the Mast being built. Cllr D Jackson seconded the motion. Unanimous agreement.

5.12 Cllr J McVann proposed that a post be placed on the Bramley Parish Council Facebook page acknowledging our concerns and objections regarding Phoenix House. Cllr J Bradwell seconded the motion. Unanimous agreement.

6.00 To approve the Minutes of the previous Parish Council meeting

6.01 Cllr D Tattersfield proposed the minutes of the April 2023 Parish Council meeting to be a true and accurate record thereof. Cllr J Simmons seconded the proposal. Majority agreement, with Cllr J Bradwell and Cllr C Makin abstaining.

7.00 Parish Council and Village Trust Finances

7.01 From statements as 30/04/2023

Reserve Account (31/03/2023)	1******1	£	5393.02
Current Account 1 Unity Bank	2******0	£	140702.19
Interest Account (31/12/22)	1******6	£	35821.69
Current Account 2 Unity Bank	2******3	£	5093.44
Bank total as at statement date		**£**	**187010.34**

From statement as 30/04/2023

Bramley PC for BVT Unity Bank	2******6	£	270.00
Bramley Village Trust Unity Bank	2******1	£	8751.07

Grant from BPC to BVT 2022/23 £ 50000.00

Parish Council:
Payments made -
Date From: 01/04/2023 Date To 30/04/2023
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
			Balance from 01.04.22 – 31/03/23		£204015.50
BP	04/04/2023	MB – Telephone		41.16	204056.66
BP	04/04/2023	YLCA – 23-24 \subscription		1026.00	205082.66

BP	04/04/2023	Life Publications – Leaflets		236.94	205319.60
BP	04/04/2023	YLCA – Dealing with Complaints Course		25.00	205344.60
BP	05/04/2023	RSB –Grass, E156 E149 D134 CR218	Cemetery	1100.00	206444.60
BP	05/04/2023	Grant BVT 22/23		50000.00	256444.60
BP	06/04/2023	BP Entertainment – Stage	Youth Club	1050.00	257494.60
BP	11/04/2023	CT002 – Wages	Parish Hall	942.14	258436.74
BP	11/04/2023	FO009 – Wages		1128.04	259564.78
BP	11/04/2023	G0012 – Wages		715.47	260280.25
BP	11/04/2023	CT0022 – Wages	Youth Club	588.84	260869.09
BP	11/04/2023	AC00021 – Wages		759.52	261628.61
BP	11/04/2023	GK0027 – Wages	Cenotaph	160.85	261789.46
BP	11/04/2023	AC0028 – Wages		562.42	262351.88
BP	11/04/2023	CI0031 – Wages	Cemetery	195.69	262547.57
BP	11/04/2023	L0029 – Wages		769.82	263317.39
BP	11/04/2023	C002 – Wages		1753.36	265070.75
BP	11/04/2023	H0032 – Wages		1206.51	266277.26
DD	17/04/2023	NEST – Pension Contributions		437.91	266715.17
DD	17/04/2023	SAGE – Accounts		101.40	266816.57
BP	18/04/2023	C002 – Reimbursement		61.30	266877.87
BP	18/04/2023	MJRCC – April 2023	Youth Club	70.06	266947.93
BP	18/04/2023	R Ogle – 116617 Wages		56.10	267004.03
BP	19/04/2023	Bothams -	Flash Lane	588.00	267592.03
BP	19/04/2023	C002 – Reimbursement		24.30	267616.33
BP	19/04/2023	G Richards – Windows	Parish/ Youth	30.00	267646.33
BP	19/04/2023	RSB – Grass, B15, Wreath Removal	Cemetery	530.00	268176.33
TRANS	20/04/2023	Transfer from 2******0 To BVT	New Account	7708.28	275884.61
BP	26/04/2023	Peskys – Moles and Rats		240.00	276124.61
BP	26/04/2023	LBM – Decorating Materials	Youth Club	145.87	276270.48
BP	26/04/2023	Trade UK Screwfix – Cisterns etc	Youth Club	153.52	276424.00
BP	26/04/2023	YPO – Cleaning Products	Youth Club	120.28	276544.28
				£ 72528.78	**£276544.28**

Parish Council:
Receipts In –
Date From: 01/04/2023 Date To 30/04/2023
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
			Balance from 01.04.22 – 31/03/23		£232258.13
INT	31/03/2023	int to 31.03.2023	Reserve Account	4.58	232262.71
BACS	03/04/2023	Rise Dance – Hall Hire		100.00	232362.71
BACS	04/04/2023	Co-Op Funeral Care – Burial	Cemetery	750.00	233112.71
BACS	04/04/2023	Bartholomews – Burial	Cemetery	950.00	234062.71
BACS	04/04/2023	Bartholomews – Burial	Cemetery	450.00	234512.71
BACS	04/04/2023	Bartholomews – Burial	Cemetery	950.00	235462.71
TRANS	06/04/2023	Transfer from 2******6 Running Costs	Parish Hall	16188.60	251651.31
TRANS	06/04/2023	Transfer from 2******6 Running Costs	Youth Club	27477.02	279128.33
TRANS	06/04/2023	Transfer from 2******6 Running Costs	Flash Lane	15540.98	294669.31
BACS	11/04/2023	MIFS – Burials	Cemetery	2750.00	297419.31
BACS	11/04/2023	Main Grants – Lottery Grants	Coronation	2400.00	299819.31
BACS	13/04/2023	RMBC – Precept 1st Instalment		78500.00	378319.31
BACS	17/04/2023	Parkinsons – Burial	Cemetery	1000.00	379319.31

Parish Council:
Receipts In – Continued
Date From: 01/04/2023 Date To 30/04/2023
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
000045	17/04/2023	BS – Rent	Allotments	16.00	379335.31
000045	17/04/2023	Unwin – Plaque	Cemetery	100.00	379435.31
000045	17/04/2023	Oldfield – Plaque	Cemetery	100.00	379535.31
000045	17/04/2023	Hague – Plaque	Cemetery	100.00	379635.31
000045	17/04/2023	Chatty Café – 5.4 &12.04.23	Youth Club	75.70	379711.01
000045	17/04/2023	Chatty Café – 2.4.23	Youth Club	44.22	379755.23
000045	17/04/2023	Chatty Café – 29.03.23	Youth Club	49.80	379805.03
000045	17/04/2023	Chatty Café	Youth Club	46.84	379851.87
TRANS	18/04/2023	Transfer from 2******6 BVT to BPC	New Account	7708.28	387560.15
BACS	26/04/2023	YWW – Hall Hire	Youth Club	60.00	387620.15
BACS	26/04/2023	Rise – Hall Hire	Youth Club	200.00	387820.15
BACS	26/04/2023	Canine Training – Hall Hire	Parish Hall	80.00	387900.15
				£ 155642.02	**£387900.15**

Bramley Village Trust:
Payments made –
Date From: 01/04/2023 Date To 30/04/2023

**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
			Balance from 01.04.22 – 31/03/23		£13368.12
RBS account closed 17.08.22 not able to send payments due to account type until April 2023.					
TRANS	06/04/2023	Transfer from 2******6 Running Costs	Parish Hall	16188.60	29556.72
TRANS	06/04/2023	Transfer from 2******6 Running Costs	Youth Club	27477.02	57033.74
TRANS	06/04/2023	Transfer from 2******6 Running Costs	Flash Lane	15540.98	72574.72
TRANS	18/04/2023	Transfer from 2******6 To BPC	New Account	7708.28	80283.00
New bank account in use.					
BACS	24/04/2023	EDF – Electricity	Changing Rooms	157.71	80440.71
				£67072.59	**£80440.71**

Bramley Village Trust
Receipts In –
Date From: 01/04/2023 Date To 30/04/2023
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
			Balance from 01.04.21 – 28/02/23		£ 20484.43
BACS	03/04/2023	Rise Dance – Hall Hire	Youth Club	100.00	20584.43
BACS	05/04/2023	Grant BPC 2022/2023		50000.00	70584.43
BACS	25/04/2023	Elite – Hall Hire	Parish Hall	270.00	70854.43
New bank account in use					
BACS	03/04/2023	Rise Dance – Test Payment		1.00	70855.43
BACS	11/04/2023	Elite – Hall Hire	Parish Hall	219.50	71074.93
000001	17/04/2023	TWG – Hall Hire	Parish Hall	30.00	71104.93
BACS	18/04/2023	Flash – Hall Hire	Parish Hall	600.00	71704.93
BACS	19/04/2023	Dino – Hall Hire	Parish Hall	90.00	71794.93
TRANS	18/04/2023	Transfer from 2******0 BPC to BVT		7708.28	79503.21
BACS	26/04/2023	YWW – Hall Hire	Youth Club	60.00	79563.21
BACS	26/04/2023	Rise – Hall Hire	Youth Club	200.00	79763.21
				£59278.78	**£79763.21**

7.02 Cllr I Handley asked whether the dates we incorrect for the Grant section near the top; currently stating 2022/2023. Clerk R Thompson agreed to check the date.
Cllr I Handley also asked where the £50,000 figure is from; Clerk R Thompson stated it is decided and reviewed by the Finance Committee.

7.03 Cllr A Cooke proposed that the finance statement as submitted to the meeting be accepted, following the checks on the dates being done. Cllr J Simmons seconded the proposal. Majority agreement, with Cllr D Sayner abstaining.

8.00 Committee Updates

a) Events Committee

8.01 Chair M Brown confirmed the Events Committee had met last week to put the final details in for the coronation event and look at the other events in May/June. He noted that yesterdays event was damp due to the weather but estimated there were still around 700 throughout the day attending.
Cllr C Makin expressed agreement that in spite of the weather it went very well.

8.02 Regarding the Spring Fair in June, Chair M Brown confirmed Bramley Brass Band would be attending, along with the band from the Coronation event, as well as other stalls and rides etc.

8.03 Clerk R Thompson noted that the Fire Service has agreed to come on one of the Wednesday during the Community Café to give out Carbon monoxide detectors and that they could also install smoke alarms in homes.

8.04 Chair M Brown also highlighted that Mike Dyson had stayed all day at the Coronation Event helping out.

b) Cemetery

8.05 Vice Chair D Hardwick mentioned that the Cemetery Committee hadn't met for a while so suggested a meeting on Wednesday 17th May immediately after the Community Café has ended, 12:30pm start time.

c) Youth Club

8.06 Cllr J Simmons noted the table tennis table from Cllr A Cooke and Mike has been delivered now and has been a great success. She confirmed the Girls Group has been closed due to the bank holidays but when they reopen she stated she wants to look at fundraising.

8.07 Cllr R Holyhead asked whether Cllr J Simmons could use another table tennis table. Clerk R Thompson noted the Youth Centre would struggle for the storing it, however it would be possible at the parish Hall if the Girls Group could use it; Cllr J Simmons agreed they could. Cllr R Holyhead agree to let Cllr J Simmons and Cllr A Cooke know once it is ready to be moved.

8.08 Cllr J Bradwell asked whether the Flash Lane Youth Club has CCTV cameras covering Flash Lane road at all, more so for when Phoenix House opens. Clerk R Thompson noted that one of them covers the entrance to Phoenix House.

d) Allotments

8.09 Vice Chair D Hardwick stated that we now have the signed lease for the Church allotments and so Idris has begun the work clearing them.

8.10 Chair M Brown noted that the Treasurer for the allotments has very sadly passed away, and confirmed that a letter expressing our condolences from Bramley Parish Council will be sent.

e) Finance

None

9.00 To consider applications for planning

9.01 The Clerk explained the application was put in for the building of a Micropub on Main Street.

9.02 Cllr D Sayner expressed the view that he didn't feel it would cause any issues as the location is small and usually Micropubs are relatively quiet and neutral.

9.03 Discussion was had and no objections were raised.

10.00 Chairman's report to the Parish Council

10.01 Chair M Brown highlighted that he had been asked to read the Coronation Declaration, and had done so as part of the service at St Francis. He thanked the church for their hospitality.

10.02 Regarding the Coffee Shop he noted that SocialEyes have started attending biweekly, and sometimes stay and have their lunch afterwards.

10.03 Chair M Brown also shared that Assistant Clerk J Sayner has been offered a full time job at Maltby Council and wished her well with the move in her career, and expressed that its been great that we can encourage and support her in the step up. Clerk R Thompson confirmed J Sayner's final day in the Bramley office would be Wednesday 17th May.

11.00 Clerk's report to the Parish Council

a) CAP meeting update

11.01 Clerk R Thompson stated that herself and Chair M Brown are unable to share all the data discussed in these meetings. She confirmed usually present are herself, Chair M Brown, Housing office, neighbourhood team, Ward Cllrs, police and sometimes the person who runs the CCTV.

11.02 She gave an overview of the current Crime Statistics noting that the current main issue for Bramley/Ravenfield ward is off-road biking. Chair M Brown stated that the more incidents that are reported, even the people are caught that particular day, the reports add to the data so can highlight where the main problem areas are.

11.03 Chair M Brown noted that he felt the quad bikes were gaining access to Flash lane field via the Morrisons paths, as the fencing that used to be up there to prevent large bikes coming up was taken down. Clerk R Thompson confirmed she had spoken with Morrisons and they had agreed to include it in their next meeting about the potential of reinstalling those fences.

11.04 Regrading traffic, the Clerk highlighted that M Hill had mentioned to her that they were looking to put a Mobile Activation Unit on Flash Lane. Cllr J Moore noted it would be useful to have a pollution monitoring one too. Cllr D Tattersfield stated we need pollution statistics for the area now in order to compare after one the new developments are all built.

11.05 Clerk R Thompson asked for Cllrs to let her know if there were any particular location they felt would be good for the Mobile Activation monitoring.

b) JWG update

11.06 Clerk R Thompson noted that they have released an agreement to be looked at at their next meeting containing SILS details and other information. She confirmed SILS money gets

paid automatically so we don't need to apply for that, she also agreed to send that document out to Cllrs if they would like to read it.

11.07 Clerk R Thompson noted she went to a Clerk's planning reform meeting and it was suggested that each Parish have their own Design Code when it comes to approving planning permissions; she stated that currently RMBC have central ones for each Parish and they hold the power to accept or dismiss planning applications, however it is being discussed currently about handing that power to Parishes individually. Whereby each Parish council would determine whether or not an application for planning meets their design code, and if it can be proven that it doesn't the application doesn't proceed any further.

11.08 Cllr A Cooke and Cllr D Sayner expressed the view that RMBC may still override some of the Parish councils decisions on that.

c) Grants

11.09 The Clerk gave an update on current applications and confirmed that Cllr D Sayner has expressed interest in completing some of the funding applications.

11.10 She noted with the football grants, we're limited currently due to not having a female team playing, and confirmed that Assistant Clerk E Harris is in the process of contacting some of them to see if we can gain interest.

11.11 Clerk R Thompson shared that there is funding still left from the Coronation Grant we received; she confirmed we have 12 months to spend it as long as it is used for Coronation related items.

11.12 Cllr D Sayner asked about the New Residents packs for the Redrow Housing development with the deadline coming up. Clerk R Thompson confirmed that the packs are almost done; she stated that Assistant Clerk J Sayner has been working on them so it needs a decision on how to print.

11.13 Cllr D Sayner stated that it would be good to have them printed professionally. Clerk R Thompson noted the costing for that likely won't be extortionate and highlighted that Redrow had mentioned about putting some money in towards them, so that may cover the printing.

11.14 Cllr R Holyhead asked how those packs would be given out. The Clerk confirmed Redrow had said they can include it in their welcome packs for new buyers.

11.15 Clerk R Thompson highlighted that a query came up recently regarding the resident/non-resident rates for cemetery burials and the areas they cover. A recent burial was charged non-resident costs due to being outside of the Bramley Parish Civil boundaries, however it was recognised that their address was also outside of the St Albans Parochial boundaries so they couldn't be buried in Wickersley. The Clerk then noted due to the boundary difference and changes with Civil and Parochial areas means there 2-3 streets that aren't covered by either.

11.16 Cllr D Sayner proposed that the residents on those streets included in neither boundary should be charged at Bramley residents rate for the cemetery. Cllr R Holyhead seconded the proposal. Unanimous agreement.

12.00 items of confidentiality not for publication

12.01 An appeals committee was formed with Cllr C Makin, Cllr J McVann, and Cllr D Jackson with Majority agreement and Cllr I Handley abstaining.

13.00 Matters of information and report from councillors present

Cllr D Sayner left the meeting.

13.01 Cllr C Makin asked about a new flag; Clerk R Thompson confirmed she has ordered one. Cllr C Makin also complimented the work Dave had been doing at the bottom of the Wreck clearing the bushes and brambles.

Meeting concluded at 9:05pm.

Signed by the Chair as a true and accurate record: