BRAMLEY PARISH COUNCIL MEETING – Minutes
09 June 2026
Parish Hall, Cross Street, Bramley, S66 2SA

Meeting commenced at 19.04pm.

Chair C Makin opened the meeting.

01.00 Public Forum and Crime and Disorder in the Community

01.01 None.

02.00 To receive apologies for absence:

02.01 Apologies:

Cllr David Jackson
Cllr Jim Moore
Cllr John Bradwell

02.02 Present:

Chair Carol Makin
Cllr Lee McVann
Cllr Jean McVann
Cllr Sandra Platt
Cllr David Sayner
Cllr Jasmine Sayner
Cllr Barry Foster
Cllr Gill Yeardley
Cllr Stephen Yeardley

02.03 Staff present and Guests:

Clerk T Smith
Lucy Prosser (Minutes)

03.00 To note any declarations of interest (pecuniary or otherwise) on items to be discussed at this meeting.

03.01 None.

C. Makin

04.00 Register of Actions

04.01 None

05.00 Items of confidentiality not for publication

05.01 None.

06.00 Parish Council Finances as of 31/05/2026

Financial report to Bramley Parish Council 9th June 2026

From statements as 31/05/2026

Current Account 1 Unity Bank	2******0	£ 145,238.67
Current Account 2 Unity Bank Reserve	2******3	£ 36,382.28
Bank total as at statement date		**£ 181,620.95**

Community Infrastructure Levy

From statement as at 31/05/2026		
Instant Access Unity Bank	2******6	£ 371,787.28

Bramley Parish Council Transactions

Parish Council:
Purchases made - Date From: 01/04/2026 Date To 31/05/2026
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

KEY: BP = Bank Payment DD = Direct Debit CHQ = Cheque TRANS = Transfer CHRG = Charges

Closing Balance as at 31/03/2026 £ 66,430.18

No	Payment Type/Cheque No	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	BACS	01/04/2026	Viking -	All Sites	1049	68.79	66,361.39
2	DD	01/04/2026	Scribe – Software	All Sites	1095	188.40	66,172.99
3	DD	10/04/2026	Aquacool- Drinking Water	Youth Club	1038	165.55	66,007.44
4	BACS	10/04/2026	Dakin- Scones	Chatty Café	1058	35.00	65,972.44
5	BACS	10/04/2026	Albany – Web design – Computer set up	All Sites	1070	768.75	65,203.69
6	BACS	10/04/2026	Bothams – Pitch Marking Jan x 2 Feb x 2	Flash Lane	1064	672.00	64,531.69
7	BACS	10/04/2026	MJRCC – Broadband & WIFI	Youth Club Parish Hall	1060	147.65	64,384.04
8	BACS	10/04/2026	Banner Box – Easter Banners	All Sites	1072	594.00	63,790.04
9	BACS	10/04/2026	YLCA – Membership	All Sites	1059	1326.00	62,464.04
10	BACS	10/04/2026	Lenny's Plant Hire – Dig & Dump	Skate Park	1067	1560.00	60,904.04

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11	BACS	10/04/2026	Next Level Cleans x 4 visits	Parish Hall Chng Room	1057	500.00	60,404.04
12	BACS	10/04/2026	Monitor Asbestos – Asbestos Report	Annexe	1066	294.00	60,110.04
13	BACS	10/04/2026	RMBC – Rates	Cemetery	1063	585.65	59,524.39
14	BACS	10/04/2026	RMBC – Rent Grange	Allotments	1062	31.25	59,493.14
15	BACS	10/04/2026	AA0034 – Chatty Café Food	Chatty Café	1068	23.92	59,469.22
16	BACS	10/04/2026	I Jones – 0063246	Cemetery	1065	380.00	59,089.22
17	CHQ 300098	13/04/2026	Cllr Makin – Buns etc	Easter Hunt	1061	67.05	59,022.17
18	BACS	14/04/2026	Wages – Village	Village	1075	1664.21	57,357.96
19	BACS	14/04/2026	Wages – Youth Club	Youth Club	1075	5593.01	51,764.95
20	BACS	14/04/2026	Pesky's – Rats	Allotments Parish Hall Youth Club	1076	150.00	51,614.95
21	BACS	14/04/2026	RSB E272 & CR269 + Grass & Grave Top 02.04 Grass Church Lane 02.04.26 Grass 02.04.26	Cemetery Village Parish Hall	1073	840.00	50,774.95
22	BACS	14/04/2026	R Ogle – Wages 15.04.26 119815	All Sites	1074	60.00	50,714.95
23	DD	15/04/2026	YPO – Stationery Cleaning Products	All Site Youth Club	1086	192.64	50,522.31
24	DD	16/04/2026	NEST – Pension Contributions	All Sites	1082	254.52	50,267.79
25	DD	16/04/2026	Sage – Accounting Software	All Sites	1089	166.80	50,100.99
26	DD	16/04/2026	C003 & FO009– Lloyds Credit Card	All Sites	1095	668.61	49,432.38
27	DD	20/04/2026	Wirehouse – H&S services	All Sites	1057	120.00	49,312.38
28	DD	23/04/2026	HMRC – PAYE	All Sites	1094	4700.70	44,611.68
29	BACS	24/04/2026	L Prosser – Minutes	All Sites	1080	36.00	44,575.68
30	BACS	24/04/2026	RSB- I Jones - Grass		1081	420.00	44,155.68
31	BACS	24/04/2026	BVT – Cemetery Waste recharge	Cemetery	1077	1042.44	43,113.24
32	DCTN	23/04/2026	Bradford and Sons - Agents Fees	Annexe	1090	2220.00	40,893.24
33	DCTN	23/04/2026	Bradford and Sons – Professional Chgs	Annexe	1091	1010.40	39,882.84
34	BACS	30/04/2026	J Hepworth – Consultation Audit	All Sites	1089	127.30	39,755.54
35	BACS	30/04/2026	Next Level Ckleans – Cleaning w/c 6th, 13th , 20th & 27th April 2026	Parish Hall Chng Rm	1088	425.00	39,330.54
36	BACS	30/04/2026	Rotherham Cartridge Plus – Toner	All Sites	1092	102.00	39,228.54
37	BACS	30/04/2026	Botham's – pitch x2 Nov x2 Dec	Flash Lane	1087	672.00	38,556.54
38	BACS	30/04/2026	Bluebell wood – Donation	Easter Hunt	1093	263.36	38,293.18
39	CHRG	30/04/2025	Services Charge	All Sites	1096	14.95	38,278.23
40	TRANS	11/05/2026	Transfer of CILS to Instant Access Account	All Sites	1010	5585.22	32,693.01
	BACS	12/05/2026	Wages – Village	Village	1108	1652.50	31,040.51
	BACS	12/05/2026	Wages – Youth Club	Youth Club	1108	5638.94	25,401.57
	BACS	12/05/2026	RSB–Burials D117 & Kay, Cremations Pickering	Cemetery	1099	860.00	24,541.57
	BACS	12/05/2026	RSB – Grass 07.05.26	Cemetery	1099	300.00	24,241.57
	BACS	12/05/2026	RSB – Skate Park Fencing Repair	Skate Park	1099	40.00	24,201.57
	BACS	12/05/2026	RSB – Grass 06.05.26	Parish Hall Church Lane Jubilee Walk	1099	60.00	24,141.57
	BACS	12/05/2026	RSB – Grass 07.05.26	Youth Club Play Area Skate Park	1099	60.00	24,081.57
	BACS	12/05/2026	R Ogle – Wages 119898	All Sites	1100	60.00	24,021.57
	BACS	12/05/2026	MJRCC – Wifi, Broadband & Hosting	Youth Club Parish Hall	1102	147.43	23,874.14
	BACS	12/05/2026	Starboard Systems–Scribe Accounting Software	All Sites	1104	188.40	23,685.74
	DD	08/05/2026	Aquacool – Water	Youth Club		10.78	23,674.96
	BACS	12/05/2026	Hollinsend Fire – Call Point Repair	Youth Club	1105	410.40	23,264.56
	DD	13/05/2026	NEST – Pension Contributions	All Sites	1112	254.52	23,010.04
	DD	18/05/2026	Sage – account Software	All Sites	1111	166.80	22,843.24

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	TRAN	18/05/2026	Annexe – Sale Price	Annexe	1113	75900.00	-53,056.76
	DD	19/05/2026	Llyods – Credit Card C003	All Sites	1125	166.53	-53,223.29
	DD	19/05/2026	Llyods – Credit Card FO009	All Sites	1126	42.85	-53,266.14
	BACS	22/05/2026	Hollingsend Fire – Extinguisher check	Youth Club	1116	259.38	-53,525.52
	DD	20/05/2026	Wirehouse – Health & Safety Services	All Sites	1119	120.00	-53,645.52
	DD	21/05/2026	Business Stream – Water Wadsworth	Allotments	1101	21.35	-53,666.87
	BACS	22/05/2026	Wright Brothers – Gas Safety Certificates	Parish Hall Youth Club	1115	756.31	-54,423.18
	BACS	22/05/2026	C003 – Chatty Café Food etc	Chatty Café	1120	49.32	-54,472.50
	BACS	22/05/2026	Hollinsend Fire – Fault Finding	Youth Club	1110	99.00	-54,571.50
	BACS	22/05/2026	Hollinsend Fire – Extinguisher Check	Parish Hall	1117	81.24	-54,652.74
	BACS	22/05/2026	Lucy Prosser – Minutes	All Sites	1114	24.00	-54,676.74
	BACS	22/05/2026	BVT – Cemetery Waste	Cemetery	1106	91.14	-54,767.88
	DD	26/05/2026	HMRC – PAYE	All Sites	1121	1804.87	-56,572.75
	CHRG	31/05/2026	Service Charge	All Sites	1108	15.70	-56,588.45

Total Expenditure £ 123,018.63
Net Balance after purchases deducted £ -56,588.45

Cheques not yet cashed.

None.

Parish Council:
Receipts In – Date From: 01/04/2026 Date To 31/05/2026

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ -56,588.45

No	Payment Type / Cheque Number	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	BACS	07/04/2026	RR – Rent W8	Allotments		25.00	-56,563.45
2	PIB000184	07/04/2026	PIB000184	Allotments		1021.50	-55,541.95
3	PIB000185	07/04/2026	PIB000185	Allotments		46.00	-55,495.95
4	BACS	14/04/2026	RMBC – Precept	All Sites		109008.50	53,512.55
5	BACS	14/04/2026	Clarksons- Memorial Fee	Cemetery		125.00	53,637.55
6	BACS	14/04/2026	Clarksons- Memorial Fee	Cemetery		125.00	53,762.55
7	BACS	14/04/2026	Clarksons- Memorial Fee	Cemetery		225.00	53,987.55
8	BACS	15/04/2026	RMBC _ Flag Pole Grant	Youth Club		495.00	54,482.55
9	BACS	16/04/2026	Albany – Refund	All Sites		347.50	54,830.05
10	PIB000186	17/04/2026	Allotments Rent Varios	Allotments		138.00	54,968.05
11	PIB000187	17/04/2026	Bluebell Wood Raffle & Easter Collection	Donation		263.36	55,231.41
12	BACS	20/04/2026	KR – W8 Rent	Allotment		23.00	55,254.41
13	BACS	24/04/2026	Bradford and Sons - Annexe Sale	Annexe		75,900.00	131,154.41
14	BACS	24/04/2026	HMRC _ VAT Refund	All Sites		3434.31	134,588.72
15	BACS	27/04/2026	RMBC – CILS	All Sites		5585.22	140,173.94

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16	BACS	28/04/2026	Winks Memorials – Nix	Cemetery		300.00	140,473.94
17	BACS	01/05/2026	Parkinsons -	Cemetery		750.00	141,223.94
18	BACS	06/05/2026	Funeral Services -	Cemetery		1140.00	142,363.94
19	BACS	06/05/2026	ND – W 9B Rent	Allotment		23.00	142,386.94
20	PIB000188	14/05/2026	Easter Egg – income	Easter Event		23.82	142,410.76
21	PIB000188	14/05/2026	JB & DP - W14 Rent	Allotments		25.00	142,435.76
22	PIB000188	14/05/2026	LP – G6 Rent	Allotments		23.00	142,458.76
23	BACS	26/05/2026	Winks – inv 1360 Roebuck	Cemetery		110.00	142,568.76
24	BACS	27/05/2026	Funeral Services -	Cemetery		1800.00	144,368.76
25	BACS	29/05/2026	Parkinsons -	Cemetery		870.00	145,238.76

Total Income **£ 201,1827.21**
Closing Balance **£ 145,238.76**

Community Infrastructure Levy Transactions

Parish Council:
CIL Purchases made - Date From: 01/04/2026 Date To 31/05/2026
**** Please note both reserve and CILS funds are currently located in this account to achieve the highest rate of interest. ****

KEY: TRANS = Transfer **CHRG = Charges**

Closing Balance as at 31/03/2026 **£ 290,302.06**

No	Payment Type / Cheque	Date	Details	Date Invoice Paid	Purchase Ledger Ref	£ Amount	Total	

Total Expenditure **£ 0.00**
Net Balance after purchases deducted **£ 290,302.06**

Parish Council:
CIL Receipts In – Date From: 01/04/2026 Date To 31/05/2026

KEY: BACS = Bankers Automated Clearing System **PIB = Paying in Book** **TRANS = Bank Transfer** **INT = Interest**

Net Balance after payment deducted **£ 290,302.06**

No	Payment Type	Date Actioned	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	TRANS	11/05/26	Transfer of CILS from Current Account	All Sites	1010	5585.22	295,887.28
2	TRANS	18/05/2026	Transfer of Annexe Sale Price from Current Account	Annexe	1113	75900.00	371,787.28

Total Income **£ 81,485.22**
Closing Balance **£ 371,787.28**

Reserve Account

Parish Council:
Reserve Purchases made - Date From: 01/04/2026 Date To 31/05/2026
**** Please note some reserve funds are currently located in the CILS account to achieve the highest rate of interest. ****

KEY: TRANS = Transfer **CHRG = Charges**

Closing Balance as at 31/03/2026 **£ 36,396.28**

No	Payment Type / Cheque	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	CHRG	30/04/2026	Service Charge	All Sites	1097	7.00	36,389.28

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2	CHRG	31/05/2026	Service Charge	All Sites	1109	7.00	36,382.28

Total Expenditure £ 14.00
Net Balance after purchases deducted £ 36,382.28

Parish Council:
Reserve Receipts In – Date From: 01/04/2026 Date To 31/05/2026

** Please note if no Department shown the item referred to is used in or by all areas of the Parish **

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ 36,382.28

No	Payment Type / Cheque Number	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total

Total Income £ 0.00
Closing Balance £ 36,382.28

06.01 Cllr B Foster proposed the finance statement as of 31/05/2026 be accepted as submitted to the meeting. Cllr D Sayner seconded. Unanimous vote, abstained by Cllr J Sayner.

07.00 2025/26 Annual Governance and Accountability Return

07.01 All items were read out. Cllr J McVann proposed that Section 1, the Annual Governance Statement, be accepted by the Council, with the amendment to item 4 as previously stated. Cllr S Platt seconded. Unanimous vote.

07.02 All items were read out. Cllr B Foster proposed that Section 2, the Accounting Statements, be accepted by the Council, with the amendment to the rounded figure of £119 under 'Balances Brought Forward'. Seconded by Cllr G Yeardley. Unanimous vote.

07.03 Cllr J McVann proposed the Council accept the Notice of Public Rights document as submitted to the meeting, and for this to be publicised on 15th June 2026. Cllr B Foster seconded. Unanimous vote.

08.00 Dispensation Policy and Conflicts of Interest

08.01 Cllr D Sayner proposed that the Council accept the Dispensation policy with a maximum 4 year term, subject to any personal changes. Cllr G Yeardley seconded. Unanimous vote, abstained by Cllr J McVann.

09.00 Yelo Café – Proposal submitted by provider

09.01 Cllr L McVann proposed that Clerk T Smith presents the Council with suitable solutions to the agreement between Yelo Café at the next Council meeting. Cllr D Sayner seconded. Unanimous vote.

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10.00 Lampposts Update - Verbal

10.01 It was stated that the hanging baskets filled had been estimated to weigh 60kg. It was also stated that the stress-test for the lampposts would cost around £100 per lamppost and would last 3 years, and that the Borough would cover 75% of this cost. It was suggested that a request could be made to see reports from RMBC that all of the central Rotherham lampposts had been stress-tested. It was suggested that Rotherham Advertiser should be contacted.

11.00 Chair's Report to the Council

11.01 Cllr D Sayner suggested that the options for a skate park or similar replacement is discussed at the next meeting.

12.00 Clerk's Report to the Council

12.01 Cllr D Sayner stated that the CILs funds could be used for the playground. It was stated that an accessible roundabout for the playground had been suggested, and that quotes were being obtained.

13.00 Committee Updates

General Purposes: Allotments, Cemetery, Landscaping

13.01 None.

Event and Recreation

13.02 It was stated that there had been no public interest in the Pie and Peas Quiz Night and therefore it had been cancelled.

Finance and Staffing

13.03 None.

Scrutiny

13.04 None.

14.00 Communications Received

14.01 Cllr J Sayner proposed that the Council accept the request for a room hire, free of charge, for charity purposes. Cllr J McVann seconded. Unanimous vote, abstained by Cllr D Sayner.

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14.02 Cllr L McVann proposed that due to the lack of evidence for any completed work, then the Council should reply stating that the Council cannot pay for work from over 2 years ago. Cllr J McVann seconded. Unanimous vote.

15.00 To Consider Applications for Planning Permission

15.01 Cllr D Sayner stated that one of the applications was submitted the day after the previous council meeting and the period to comment/object closed on the day of this current meeting, therefore if the Council wanted to submit any comment/objection it could not.

16.00 Matters of Information and Report from Councillors Present

16.01 Cllr J McVann stated that due to health and safety risks, items should not be stored on top of cupboards in the Parish Hall.

16.02 Cllr D Sayner stated that Cllr J Sayner had passed the CiLCA exam, which is for local council administration, such as the Clerk position. Cllr J Sayner was congratulated by the Council.

17.00 Date and Time of Next Meeting

17.01 It was stated that the next Bramley Parish Council meeting is to be held on Tuesday 14th July 2026 at 7pm.

The meeting concluded at 20.40pm.

Signed by the Chair as a true and accurate record thereof:

C Makin Date: 14th July 2026