Bramley Parish Council Meeting, 14 June 2022

Bramley Village Hall, Cross Street, Bramley

Meeting commenced at 7:00pm.

Chair opened the meeting and officially welcomed Rebecca Thompson as the new Clerk to the Bramley Parish Council. Chair gave an update following conversations with R Foulds, previous Clerk, regarding plans for the get together for him leaving, and confirmed that he has left the date and time to R Foulds discretion.

1.00 Public Forum and Crime and Disorder in the Community

1.01 Chair M Brown referenced a printed email handed out to Cllrs as additional paperwork containing the crime statistics and noted that Officer Sheedy will be in direct contact with Clerk R Thompson going forward.

1.02 Cllr A Cooke noted that all the data is formatted on a spreadsheet so therefore easy to access, which gives no reason the crime statistics could not have been sent previously.

1.03 Cllr D Sayner stated that the lack of police presence at the BPC meetings is likely due to lack of priority in that they do not see it necessary to attend. Clerk R Thompson highlighted that Hellaby parish council has police attendance once a quarter.

2.00 To receive apologies for absence

2.01 Apologies received:

Cllr J McVann
Cllr I Handley

2.02 Present:

Chair M Brown
Vice Chair D Hardwick
Cllr D Jackson
Cllr R Holyhead
Cllr A Cooke
Cllr C Makin
Cllr J Bradwell
Cllr D Sayner
Cllr D Tattersfield
Cllr J Moore

2.03 Staff present & Guests:

Clerk R Thompson
Assistant Clerk E Harris (minutes)

3.00 To place on the agenda any urgent item that requires debate and decision at this meeting

3.01 Vice Chair D Hardwick asked that the ICO complaint discussion be brought up to decide how to move forward and also asked for the Moore Lane South development to be added on.

4.00 To note any declarations of interest (pecuniary or otherwise) on items to be discussed at this meeting

None

5.00 Minutes of the previous Parish Council Meetings & matters arising

5.01 Re item 5.03, Cllr D Sayner asked about the issues regarding the planters. Chair M Brown stated that Cllr D Tattersfield had arranged for someone to move the planters, but the movement blocked the bin preventing it from being emptied; he confirmed we must have a license for the planters and their position so they are not something we can easily move.

5.02 Cllr D Tattersfield confirmed he had been looking at getting some bollards put along the cycle path on main street and the roundabout to prevent cars parking on the pavement and blocking the paths. Clerk R Thompson confirmed she had spoken to highways regarding the planters and potential for bollards and they had mentioned that the planters were in place of bollards to maintain delivery access for the shops.

5.03 Cllr A Cooke raised the question of whether the planters need moving back to their original position. Chair M Brown confirmed they do as one planter is still blocking the bin. Clerk R Thompson confirmed this.

5.04 Chair M Brown mentioned that he would get the original plan out to confirm their positions.

5.05 Re item 5.10, Cllr C Making asked for an update regarding the gentlemen coming up to help with the flower beds. Clerk R Thompson confirmed the beds are being rotavated by an external company first then will be planted up by the gardener and the handy men.

5.06 Re item 5.11, Cllr D Sayner asked for an update regarding a public meeting. Chair noted that he has sent a few emails, but the replies have not been overly informative so has forwarded across to the Ward Cllrs. He stated that currently the main update is that there are plans to change the roundabout near the Elton Hotel will be turned into a T junction – Ravenfield will be straight across, and Flanderwell lane will be a stop junction.

5.07 Cllr A Cooke noted we still have not been given confirmation of the routes for the construction vehicles.

5.08 Clerk R Thompson noted that the Hellaby Parish Council meeting had a gentlemen come up from London to discuss the traffic concerns in Hellaby – she noted the plan currently is for two narrower (3m) lanes from Maltby to the M18 roundabout to try to regulate traffic with a bus lane right through. The Clerk was also told this plan would be replicated on the Bramley side of the roundabout too.

5.09 Chair M Brown asked if the Clerk R Thompson could arrange a face-to-face meeting with them.

5.10 Cllr J Bradwell noted that the factory on Cumwell Lane and the narrower lanes in Hellaby will force lorries back up Sandy Lane/Flash Lane. Clerk R Thompson confirmed they are planning to put a lights system and right turn option on Cumwell Lane to stop lorries having to go up through the village. The Clerk stated there is a map showing the planned road

architecture and anticipated traffic – she noted she has a copy at Hellaby Parish Council and agreed to bring it to Bramley temporarily for Cllrs to see.

5.11 Re item 8.05, Cllr D Sayner asked for an update regarding the Bramley friendship club. Chair M Brown confirmed he had a discussion with Alan; they have asked for the funding to pay for people to come in and do activities and talks, so Chair agreed BPC would give them £200 – he noted he will be attending on Thursday to hand over the cheque.

5.12 Re item 12.02, Cllr D Sayner asked for an update on the poster for the playground railings to advertise the community café as he stated that ideally BPC needs to be advertising this more widely. Chair M Brown noted we have printed some flyers off and posted them around the Lings estate but noted a poster on the railings would be the best option. Cllr Cooke noted we could also put leaflets around the other estates too so its not as limited, and also the village notice boards.

5.13 Cllr C Makin mentioned we need advertising in various parts of the village, the more places the better. Vice Chair D Hardwick asked if Assistant Clerk J Sayner had progressed the playground sign.

5.14 Re item 13.02, Chair updated and confirmed himself and Clerk R Thompson had a meeting with Shaz recently regarding youth club attendance being poor, so it has been suggested to tag the youth club alongside the active regen sessions, 2hrs directly before, so a 1hr overlap. Shaz has applied for 12 month funding so BPC has agreed to support her.

5.15 Chair stated that himself and the Clerk will be attending a meeting in Anston in a few weeks to discuss youth attendance.

5.16 Clerk R Thompson mentioned that there is a lot of funding available from RMBC for youth clubs – each person/group can apply for £20,000 per year, so mentioned it is likely that RMBC is replacing their 'provided youth services' with the funding for organisations to be able to run their own.

5.17 Re item 17.04, Cllr D Sayner asked for an update around the advertiser. Chair stated that BPC has seen some items going in, such as the Jubilee Concert, schools work etc, and highlighted that Cllr C Makin has been sending lots in.

5.19 Cllr J Bradwell proposed the minutes of May 2022 Parish Council meeting following amendments being made to be a true and accurate record thereof. Cllr C Makin seconded the proposal. Unanimous agreement.

6.00 Consider items from the Public Forum

None

7.00 Parish Council and Bramley Village Trust finances

Financial report to Bramley Parish Council 14 June 2022

From statements as at 04/05/2022			
Reserve Account	1******1	£	5369.77
Current Account	1******2	£	500.00
Interest Account	1******6	£	35788.38
Savings Account	1******6	£	140059.78
Bank total as at statement date		**£**	**181717.93**
From statement as 04/05/2022			
Bramley Village Trust Account	1******9	£	19123.07

Grant from BPC to BVT 2021/22 £ 34000.00

Parish Council:
Payments made -
Date From: 01/05/2022 Date To 31/05/2022
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
			Balance from 01.04.21 – 30/04/22		**£ 14395.97**
DD	19/04/2022	NEST		191.96	14587.93
DD	28/04/2022	E.On – Electric	Annexe	558.55	15146.48
010263	03/05/2022	LBM – No Nails, Glover etc		71.66	15218.14
010264	04/05/2022	BVT – Grant 2021/22		34000.00	49218.14
010265	04/05/2022	Bothams – Grass	Flask Lane	672.00	49890.14
010266	17/05/2022	St Francis – Flowers Bessy		30.00	49920.14
010267	17/05/2022	Bramley Sunnyside Infants – Party		300.00	50220.14
010268	17/05/2022	Bramley Sunnyside Juniors – Party		300.00	50520.14
010269	17/05/2022	Bramley Sunnyside Juniors – Party		100.00	50620.14
010270	17/05/2022	Bramley Grange – Party		300.00	50920.14
010271	17/05/2022	RSB -	Cemetery	325.00	51245.14
010272	17/05/2022	C0031 – Wages	Cemetery	118.00	51363.14
010273	Void	Void	Void	0.00	51363.14
010274	17/05/2022	MJRCC – May 2022		62.82	51425.96
010275	18/05/2022	J Hart – Refund Party	Youth Club	75.00	51500.96
010276	18/05/2022	Cllr JB – Re-imbursement	Cemetery	176.12	51677.08
010277	Void	Void	Void	0.00	51677.08
010278	19/05/2022	BVT – correction to running costs		625.24	52302.32
010279	19/05/2022	F)009 – Wages		904.91	53207.23
010280	19/05/2022	FO009 – Wages All Staff (Rob hospital)		5981.26	59188.49
010281	19/05/2022	HMRC – Mnth 1		589.16	59777.65
010281	19/05/2022	RSB – D121, Strimming, Flagpole	Cemetery/Cenotaph	599.00	60376.65
010282	25/05/2022	Amazon – Various items		231.89	60608.54
				£ 46212.57	**£ 60608.54**

Parish Council:
Receipts In –
Date From: 01/05/2022 Date To 31/05/2022
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
			Balance from 01.04.21 – 30/04/22		**£ 75979.57**
INT	29/04/2022	Interest to 29.04.22	Reserve Account	0.37	75979.94
INT	29/04/2022	Interest to 29.04.22	High Interest Account	7.09	75987.03
BACS	29/04/2022	I Jones – Scaffolding		200.00	76187.03
000647	03/05/2022	Co-Op – Inv 989	Cemetery	240.00	76427.03
000647	03/05/2022	Co-Op – Burial	Cemetery	400.00	76827.03
CARD	04/05/2022	Green Mile – Tree	Village Centre	228.00	77055.03
000648	05/05/2022	BVT – Plaques paid in error	Cemetery	200.00	77255.03
000580	12/05/2022	BVT – Running costs 21/22		41778.16	119033.19
000581	17/05/2022	Jubilee Concert – Tickets		19.00	119052.19
000582	18/05/2022	Clarkson – inv 992 & 993 balance	Cemetery	110.00	119162.19
000649	19/05/2022	BVT – Balance Running Cost 21/22		622.24	119784.43
				£ 43804.86	**£ 119784.43**

Bramley Village Trust:
Payments made –
Date From: 01/05/2022 Date To 31/05/2022
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
			Balance from 01.04.21 – 34/04/22	**£ 744.81**	
DD	21/04/2022	Engie – Gas Mar	Youth Club	890.83	1635.64
DD	24/04/2022	Engie – Elec Feb	Changing Rooms	65.16	1700.80
DD	28/04/2022	Total Gas & Power- Elec Mar	Youth Club	142.14	1842.94
DD	28/04/2022	Everflow – Water		32.18	1875.12
DD	29/04/2022	Engie – Elec Mar	Parish Hall	57.49	1932.61
000103	03/05/2022	BVT – from BPC		200.00	2132.61
000104	Void	Void	Void	0.00	2132.61
000105	Void	Void	Void	0.00	2132.61
000106	09/05/2022	BPC - Running Costs 21/22		41778.16	43910.77
000107	Void	Void	Void	0.00	43910.77
000108	Void	Void	Void	0.00	43910.77
000109	19/05/2022	BPC - Balance Running Costs		622.24	44533.01
				£ 43788.20	**£44533.00**

Bramley Village Trust
Date From: 01/05/2022 Date To 31/05/2022
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****
Receipts In –

Chq No	Date	Details	Department	£ Amount	£ Total
			Balance from 01.04.21 – 30/04/22		**£ 1353.50**
BACS	03/05/2022	Sunnyside FC – Hall Hire	Parish Hall	15.00	1368.50
000637	05/05/2022	BPC – Grant 21/22	BPC	34000.00	35368.50
000638	05/05/2022	Football Income	Flash Lane	135.00	35503.50
000639	19/05/2022	BPC - 20/21 running cost correction	BPC	625.24	36128.74
BACS	12/05/2022	Gwen – Hall Hire	Youth Club	587.00	36715.74
BACS	12/05/2022	Gwen – Hall Hire	Youth Club	887.00	37602.74
BACS	14/05/2022	J Hart – Party Hire	Youth Club	75.00	37677.74
BACS	25/04/2022	J Shaw – Hall Hire	Youth Club	100.00	37777.74
BACS	29/04/2021	Rise Dance – Hall Hire	Youth Club	220.00	37997.74
				£ 36644.24	**£ 37997.74**

7.01 Cllr D Sayner asked about whether the cost of electricity for the annexe is the annual fee. Cllr A Cooke stated it is a standing charge. Cllr D Sayner agreed to check with the Finance Officer. Chair M Brown noted the only electricity being used is for the alarm.

7.02 Cllr C Makin asked why Bramley Sunnyside Juniors got a donation from the council twice. Chair M Brown stated that the amount given was adjusted slightly to accommodate the size of the school – each school received £300, but Bramley Sunnyside Juniors were given an additional £100 due to the larger numbers of children.

7.03 Cllr C Makin proposed the finance statement as submitted to the meeting be approved. Cllr J Moore seconded the proposal. Unanimous agreement with Cllr D Sayner abstaining.

8.00 Taking David John Day-Care to Court over outstanding balance

8.01 Chair stated we have an outstanding bill with them. The Finance Officer has phoned and written on numerous occasions and not made any progress so is talking about taking out a court claim. Cllr J Bradwell agreed to speak to the Finance Officer regarding it.

8.02 Chair M Brown noted that it was a social club for older people, and they used to use the building once/twice a week and had previous issues with receiving payments from them; since lockdown they closed and still had an outstanding balance.

9.00 AGM Minutes

9.01 Re item 12.01, amendment to be made to a Cllr name, and also to be removed from the Present list from the 2021 minutes in item 2 as the Cllr stated was not present at the meeting.

10.00 Annual Meeting Items carried across from May

10.01 Chair M Brown noted that due to Clerk illness we amended the AGM agenda at the previous meeting and carried across certain items to this evening meeting where they could be signed in the presence of the Clerk.

11.00 Presiding Chair proposes a vote in respect of the nomination(s) for the Office of Vice Chair of the Incoming Bramley Parish Council

11.01 Chair M Brown stated we have received 4 nominations: 3 for Cllr D Hardwick, 1 for Cllr A Cooke.

11.02 Cllr A Cooke asked to withdraw his nomination for the Office of Vice Chair.

11.03 Chair M Brown proposed that Cllr D Hardwick be accepted into the Office of Vice Chair to the Parish Council on the basis of 3 nominations/proposals. Cllr D Sayner seconded the proposal. Unanimous agreement.

12.00 Vice Chair elect delivers his/her Declaration of Acceptance of Office of Vice Chair

12.01 Cllr D Hardwick accepted his position as Vice Chair to the Parish Council. He signed the Declaration of Acceptance in the presence of Chair M Brown and Clerk R Thompson.

13.00 Clerk receives and records Declarations of Acceptance of Office from those present

13.01 Cllrs present signed the Declarations of Interest in the presence of the Chair and the Clerk.

13.02 Cllr R Holyhead asked if he could be sent a new copy of the Declaration of Interest form. Cllr J Moore asked for an extension to bring his papers in. Cllr I Handley could not return the Declaration of Interest form due to absence.

13.03 Chair M Brown proposed that Cllr R Holyhead, Cllr J Moore, and Cllr I Handley be given an extension to the 20th of June to submit their papers to the Flash Lane office. Cllr D Sayner seconded the proposal. Unanimous agreement.

14.00 Clerk receives and records Register of Interests from those present

14.01 Clerk received and recorded Register of Interest forms from those present.

15.00 Clerk receives Dispensation Requests from those present

15.01 Clerk received the Dispensation Requests from those present.

16.00 Review of Sub-Committees – Terms of Reference and those appointed thereto. Any new committees?

16.01 Chair M Brown updated on the current committees: finance sub-committee, staffing sub-committee, and the cemetery committee. He noted that himself and R Thompson would like to suggest starting a community events committee.

16.02 The Finance Committee currently is R Foulds, previous Clerk, Finance Officer T Sayner, Cllr D Sayner, Cllr D Jackson, Vice Chair D Hardwick, and Chair M Brown. Chair M Brown asked for updates and whether those currently on the committee were happy to continue. Clerk R Thompson agreed to be on the committee if needed; Cllr D Sayner suggested that the Finance Officer remain on the sub-committee then the Clerk could do the others to save having to attend them all.

16.03 Clerk R Thompson stated that Finance Officer T Sayner had asked whether it would be possible for her to be the responsible Finance Officer rather than the Clerk– Clerk confirmed she would bring to council and look into if necessary.

16.04 Cllr D Tattersfield proposed that the Finance Sub-committee remain functioning with the current members, with the removal of previous Clerk R Foulds. Cllr J Bradwell seconded this proposal. Unanimous agreement.

16.05 The Staffing Sub-committee currently is Chair M Brown, Vice Chair D Hardwick, Cllr A Cooke, and Cllr J McVann.

16.06 Cllr D Tattersfield asked what this subcommittee was used for; Chair noted they cover shortlisting for jobs, reviews and interviews when taking on new staff but raised the question of whether this committee is currently needed or whether we can bring it back up when needed. Clerk R Thompson stated her recommendation would be to close the committee and then reopen as/when needed. Cllrs agreed.

16.07 Chair M Brown stated that we need terms of reference for each of the committees.

16.08 The cemetery committee currently is Vice Chair D Hardwick, Chair M Brown, Cllr D Jackson, Cllr J Bradwell, Cllr C Makin, and Cllr J McVann. Vice Chair D Hardwick confirmed that this committee is still essential for the time being. Cllr Jackson stated that now issues are being resolved we need to keep on top of it.

16.09 Chair M Brown agreed to check with Cllr J McVann about whether she still wished to be on the cemetery committee.

16.10 Chair M Brown noted that they want to start a new committee for Community and Events with himself, Vice Chair D Hardwick, Cllr C Makin, and Cllr D Jackson all expressing interest and potentially Cllr I Handley. Chair stated that BPC wants to do more community projects and events going froward to get people together.

17.00 Allotments

17.01 Clerk R Thompson gave an update regarding the Allotment Association and recent contact with the secretary; Cllr D Sayner agreed the meeting would be a good idea to patch the relationship up but noted that the Allotment Association needs to give BPC access to the waiting list regardless. Cllr D Jackson stated they need to be transparent.

17.02 Chair M Brown highlighted that part of the agreement was that BPC needs to maintain the waiting list, but currently the Allotment Association have not given us access. Clerk R Thompson agreed to arrange the meeting with the secretary and then will feed back to Cllrs once more information is given.

18.00 Events

18.01 Chair noted that himself and Cllr I Handley had a meeting with the gentleman running the Silverwood Colliery Pop Up Heritage Centre. BPC has offered them the Youth Centre Hall free of charge and noted they are ideally looking at a Thursday in September or October. The three local schools are interested in coming up with the children to see it so it could be a good community opportunity.

18.02 Cllr D Jackson noted that some of the miners are still around so is relevant and a good thing to support.

18.03 Cllr D Sayner mentioned that Remembrance Sunday is approaching, and we only have one more BPC meeting before the summer; it is one of the most well attended events so want it to be done well so we need to start making progress on planning. He asked whether we could start looking at the road closures in terms of we need to do and what RMBC are

doing.
Chair M Brown suggested getting the map off R Foulds for the road names usually closed off. Cllr A Cooke agreed getting confirmation from RMBC as soon as possible too as to what they are doing for the road closures.

19.00 Cemetery

19.01 Vice Chair D Hardwick gave an update surrounding proceedings in the cemetery and noted that recently nothing extra has been done due to holidays and unavailability of the volunteers. He noted there have been a couple of complaints about the grass cutting and that some items have been placed back on grave plots – he confirmed these will be removed as before. There are currently three ongoing issues – The Clerk is scheduled to have a meeting with Mr X, with the two handymen present.

19.02 Vice Chair D Hardwick noted that the items in the compound are now past the 3 months mark so need disposing off. Chair mentioned that the cemetery looks much better now.

19.03 Cllr J Moore asked whether the headstones are now being checked before installation; chair confirmed the new staff member has started doing these checks.

19.04 Chair M Brown mentioned the photographs and diagram prepared by Cllr I Handley of the war memorials and their layout.

20.00 Bramley Village Trust

None

21.00 To consider applications for planning permission

21.01 Cllr D Sayner highlighted that planning permissions came through and were passed without overlapping with any of the BPC meetings, so did not give chance for the council to discuss it.

21.02 Cllr J Bradwell referred to some further paperwork brought to the meeting regarding two pieces of land in Bramley that are currently up for sale with estimated house plots given, so are likely to be sold to developmental housing companies for more new houses. A discussion was had around the land.

22.00 Chairmans report to the Parish Council

22.01 Chair M Brown stated he attended the funeral recently for the organist at St. Francis church on behalf of BPC as the lady had contributed to different areas of the community.

22.02 He stated that the Jubilee concert went brilliantly and that the children singing were incredible – he made note to the fact that the two schools had never sung together before so did very well. He complimented the cake made by Cllr C Makin for the evening and confirmed that £420 was made that evening which has been topped up to £500 out of the Chairmans allowance which has now been donated to the Bluebell Wood charity. Cllr J Moore, Cllr C Makin, himself, along with Alan representing the church went to present the cheque.

22.03 Chair noted that the schools expressed their thanks for funding the street parties; he stated he has attended 2 of the three so far with the final one being on Friday. He mentioned the last thing still to do is the tree planting, and the schools will also be involved in that.

22.04 Cllr J Moore asked for thanks to be passed along to the two gentlemen helping with the car park during the Jubilee concert.

23.00 Clerk's report to the Parish Council

23.01 Clerk R Thompson mentioned that another petition has been put in by Ravenfield for a governance review of boundary changes with respect to the Redrow development and RMBC had not made BPC aware. She confirmed she had spoken with the Ward Cllrs, and they stated they also did not know. Cllr D Hardwick asked if we could write and object.

23.02 Cllr D Sayner noted you cannot do two governance checks in such a short space of time as it has been less than 2 years since the last one. Clerk R Thompson noted that it normally must be 3 years before another one can be done. She also noted that BPC needs to write to RMBC anyway asking why BPC were not made aware of the request.

23.03 Chair M Brown mentioned that his statement to the advertiser was included stating that the Redrow development was in Bramley however an editor's note was added saying the correction to Ravenfield – Clerk R Thompson phoned them to ask where they had got that information as it was incorrect, and they stated from Ravenfield Parish Council and a postcode search, so she sent them the boundary map to confirm the development is Bramley.

23.04 Clerk R Thompson stated she has received 8 email complaints against certain staff members, three of which were regarding the planters at the bottom of Church Lane, so she is looking into getting them sorted properly. She confirmed she will be speaking to the staff in question to discuss hours and job lists and suggested extending their notice period as it reflects badly on BPC when members of the public are complaining.

23.05 Cllr A Cooke asked whether the painting outside the youth centre has been done yet. The Clerk confirmed the paint has arrived now so should be done in the new week or so.

23.06 Cllr R Thompson noted that the Finance Officer has asked for a new desktop computer for her office as the current laptop does not support the software she needs. Vice Chair D Hardwick asked about pricing, the Clerk that we would need to find some options to know for sure.

23.07 Chair M Brown proposed that we allow the Finance Officer to cost up and purchase a new desktop computer. Cllr J Bradwell seconded. Unanimous agreement.

23.08 Regarding the hall hire Clerk R Thompson mentioned that we have turned down 21 people in 3 weeks due to not having an alcohol license so suggested we consider paying for an alcohol license to allow more hall hire but put limits in such as not 18th or 21st birthdays. People hiring would bring their own glasses and alcohol.

23.09 Vice Chair D Hardwick asked how long the license lasts for; the Clerk confirmed 12 months but if we trial it and it does not work, we do not have to use it going forward.

23.10 Cllr J Bradwell proposed we apply for an alcohol license for the Flash Lane Youth Centre and for the Village Hall. Vice Chair D Hardwick seconded the proposal. Majority agreement, with Cllr D Sayner against.

23.11 Clerk R Thompson mentioned we are currently transferring to an online banking system with Unity bank, but the Standing Orders would need to be changed. The auditor has done

a financial risk assessment in preparation so just need the council approval to go ahead with it.

23.12 Chair M Brown proposed that we move our banking from RBS to the Unity banking online. Cllr D Sayner seconded the proposal. Unanimous agreement.

23.13 Clerk R Thompson noted that the finance officer when covering the position of Acting Clerk was told she would receive the difference between her finance officer pay and R Foulds pay, so is currently owed £689.00.

23.14 The Clerk also highlighted there was a NALC pay rise for admin staff of 1.79% backdated to April 2021. Cllr Sayner mentioned there was a pay rise last year for staff but was not sure of the percentage. The Clerk confirmed that we need to document that the 1.79% rise is included somewhere even if it is under another pay rise.

24.00 Items of confidentiality not for publication

None

25.00 Urgent items placed on the agenda from item three

25.01 With regards to the ICO request from Mr X, Vice Chair D Hardwick suggested that each Cllr search emails and computer files and print off anything with Mr X being referenced in it. If any Cllrs had already deleted files, as requested by Mr X originally, then they can write a letter stating files were deleted.

25.02 Chair M Brown noted that Mr X had asked for everything to be deleted so almost all Cllrs are certain files have all been disposed of. Clerk R Thompson mentioned that this would satisfy the ICO as per request of delete.

26.00 Matters of information and report from the councillors' present

26.01 Vice Chair D Hardwick stated that the woodwork and painting for the parish hall windows would be £1790 for replacement. Chair asked it a second quote could be obtained because we do not want to be spending large amounts of money presently. Vice Chair also raised the need for a lawn mower; discussion was had and agreed for the Clerk to look into this further.

26.02 Cllr A Cooke asked about the smashed window in the Parish Hall. Chair confirmed it is likely covered by the insurance.

26.03 Cllr D Sayner asked if we had had any updates regarding the money RMBC were supposed to delegate for the Flash Lane crossing but spent on something else. Cllr L Mills had confirmed RMBC said they had spent it on a grass verge somewhere in the area. Cllr Reynolds has asked for this to be placed on the agenda for the next full RMBC meeting.

Meeting closed at 9:25pm.

Signed by the Chair as a true and accurate record

……. Date:……