BRAMLEY PARISH COUNCIL MEETING
Minutes of Meeting
08 July 2025
Parish Hall, Cross Street, Bramley, S66 2SA

Meeting commenced at 19.01pm.

Chair C Makin opened the meeting.

01.00 Public Forum and Crime and Disorder in the Community

01.01 None.

02.00 To receive apologies for absence:

02.01 Apologies:

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02.02 Present:

Chair Carol Makin
Cllr Jasmine Sayner
Cllr David Jackson
Cllr Stephen Yeardley
Cllr David Sayner
Cllr Jean McVann
Cllr Barry Foster
Cllr Gill Yeardley
Cllr Lee McVann
Cllr John Bradwell
Cllr Sandra Platt
Cllr Jim Moore

02.03 Staff present and Guests:

Clerk T Smith
Lucy Prosser (Record of Discussion)

03.00 To note any declarations of interest (pecuniary or otherwise) on items to be discussed at this meeting.

C M

03.01 Cllr J Sayner stated interest in item 09.00 on the agenda (Youth Provision and Summer Clubs) as the discussion would involve her employer.

04.00 To consider Record of Discussion and Minutes of the previous Parish Council Meeting 10 June 2025

Record of Discussion

04.01 Cllr D Sayner proposed the record of discussion for the 10 June 2025 Bramley Parish Council meeting to be a true and accurate record thereof, with the proposed changes. Cllr B Foster seconded. Unanimous vote.

Minutes of the meeting

04.07 Cllr G Yeardley proposed the minutes of the 10 June 2025 Bramley Parish Council meeting to be a true and accurate record thereof. Cllr J Sayner seconded. Unanimous vote.

Register of Actions from the Minutes

05.00 Items of confidentiality not for publication

06.00 Parish Council Finances

Finance Report

Financial report to Bramley Parish Council 8th July 2025

From statements as 30/06/2025		
Current Account 1 Unity Bank	2******0	£ 139.413.75
Current Account 2 Unity Bank Reserve	2******3	£ 36451.43
Bank total as at statement date	**£ 175865.18**	

Community Infrastructure Levy

From statement as at 30/06/2025		
Instant Access Unity Bank	2******6	£ 285,609.83

Bramley Parish Council Transactions

Parish Council:
Purchases made -
Date From: 01/06/2025 Date To 30/06/2025
** Please note if no Department shown the item referred to is used in or by all areas of the Parish **

KEY: BP = Bank Payment DD = Direct Debit CHQ = Cheque TRANS = Transfer CHRG = Charges

Closing Balance as at 31/05/2025 £ 141480.87

C.M

No	Payment Type / Cheque No	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total
01	BACS	04/06/2025	NEST – Pensions	All Site	782	83.91	141,396.96
	BACS	06/06/2025	CPR – Marketing for Sale	Annexe	772	630.00	140,766.96
02	BACS	06/06/2025	Bothams – Inv 659 Pitch Marking & Grass x2	Flash	773	504.00	140,262.96
03	BACS	06/06/2025	Pesky's – Rats x 3 and Moles x 1	Allotments Flash, Youth Parish	774	200.00	140,062.96
04	BACS	06/06/2025	Darford Ltd – Radiator & new Valve		775	185.00	139,877.96
05	BACS	06/06/2025	R Ogles Wages 1189945	All Sites	770	57.00	139,820.96
06	BACS	06/06/2025	RSB I Jones – 0098815 Grass, Bins, C90 etc	All Sites	771	709.00	139,111.96
07	BACS	10/06/2025	Wages – Village	Village	769	1438.68	137,673.28
08	BACS	10/06/2025	Wages – Parish Hall	Parish Hall	769	1057.38	136,615.90
09	BACS	10/06/2025	Wages – Youth Club	Youth Club	769	5119.24	131,496.66
10	BACS	10/06/2025	Wright Brothers – Repair Water system	Parish Hall	772	188.75	131,307.91
11	BACS	10/06/2025	L Prosser – Minutes 20.05.25	All Sites	773	48.00	131,259.91
12	BACS	11/06/2025	CI0031 – Bedding Plants	Youth Club	776	15.00	131,244.91
13	BACS	11/06/2025	RSB – Bins 06 & 09.6.25 Hedge Trim Entrance	Flash Lane Cemetery	777	425.00	130,819.91
14	BACS	11/06/2025	Bothams - Grass x1	Flash Lane	778	168.00	130,651.91
15	BACS	11/06/2025	P McVann – First Aide	Summer Fayre	779	100.00	130,551.91
16	BACS	11/06/2025	Chris James Joinery – Fire Door repair, Lock repair, Gutter repair	Parish Youth	780	995.00	129,556.91
17	BACS	11/06/2025	MJRCC – July Telephone & Broadband	Youth Club	781	68.76	129,488.15
18	CHQ 300095	12/06/2025	BF – Food	VE Day	768	57.62	129,430.53
19	DD	16/06/2025	Sage – Accounts Software June	All Sites	786	148.80	129,281.73
20	DD	16/06/2025	Lloyds Corp Credit Card – Clerk May 25	All Sites	786	112.14	129,169.59
21	DD	20/06/2025	Wirehouse – H& S Services	All Sites	784	120.00	129,049.59
22	DD	30/06/2025	PEAC Ltd – Photocopier	Youth Club	788	144.00	128,905.59
23	DD	30/06/2025	Manual Handling Charge	Charges	787	2.80	128,902.79
24	DD	30/06/2025	Service Charges	Charges	787	13.20	128,889.59

Total Expenditure £ 12,588.48
Net Balance after purchases deducted £ 128,889.59

Cheques not yet cashed.

Parish Council:
Receipts In –

Date From: 01/06/2025 Date To 30/06/2025

** Please note if no Department shown the item referred to is used in or by all areas of the Parish **

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

C.M

Net Balance after payment deducted £ 128,889.59

No	Payment Type / Cheque Number	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	PIB000067	02/06/2025	JG – Plaque	Cemetery	PIB000067	100.00	128,989.59
2	BACS	04/06/2025	RMBC – Easter Camp Grant Balance	Kids Clubs	49	840.00	129,829.59
3	PIB000068	12/06/2025	Poppy Appeal income	Charity	PIB000068	84.00	129,913.59
4	PIB000069	12/06/2025	VE Day income	VE Day	PIB000069	234.53	130,148.12
5	PIB000070	Void	Void	Void	Void	0.00	130,148.12
6	PIB000071	12/06/2025	Summer Fayre income	Summer Fayre	PIB000071	165.63	130,313.75
7	BACS	18/06/2025	Winks Memorials – Gambles	Cemetery	50	115.00	130,428.75
8	BACS	18/06/2025	Winks Memorials – Pinkney	Cemetery	51	125.00	130,553.75
9	BACS	24/06/2025	RMBC – Summer Club Grant	Youth Club	-	7785.00	138,338.75
10	BACS	30/06/2025	Foulds – Inv 1142	Cemetery	52	625.00	138,963.75
11	BACS	30/06/2025	Parkinsons – Wilcox	Cemetery	53	450.00	139,413.75

Total Income £10,524.16
Closing Balance £ 139,413.75

Community Infrastructure Levy Transactions

Parish Council:
CIL Purchases made -
Date From: 01/06/2025 Date To 30/05/2025
**** Please note both reserve and CILS funds are currently located in this account to achieve the highest rate of interest. ****

KEY: TRANS = Transfer CHRG = Charges

Closing Balance as at 31/05/2025 £ 283,948.92

No	Payment Type / Cheque	Date	Details	Date Invoice Paid	Purchase Ledger Ref	£ Amount	Total	

Total Expenditure £ 0.00
Net Balance after purchases deducted £ 283,948.92

Parish Council:
CIL Receipts In –

Date From: 01/06/2025 Date To 30/06/2025
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ 283,948.92

No	Payment Type	Date Actioned	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	Interest	30/06/2025	Credit Interest	All Sites		1660.91	285609.83

Total Income £ 1660.91
Closing Balance £ 285,609.83

C.M

Reserve Account

Parish Council:
Reserve Purchases made -
Date From: 01/06/2025 Date To 30/06/2025
**** Please note some reserve funds are currently located in the CILS account to achieve the highest rate of interest. ****

KEY: TRANS = Transfer CHRG = Charges

Closing Balance as at 31/05/2025 £ 36457.43

No	Payment Type / Cheque	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	CHRG	31/05/2025	Service Charge	All Sites	48	6.00	36451.43

Total Expenditure £6.00
Net Balance after purchases deducted £ 36451.43

Parish Council:
Reserve Receipts In –

Date From: 01/06/2025 Date To 30/065/2025
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ 36451.43

No	Payment Type / Cheque Number	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total

Total Income £ 0.00
Closing Balance £ 36,451.43

06.01 Cllr J Bradwell proposed finance statement as submitted to the meeting be accepted. Cllr J McVann seconded. Unanimous vote abstained by Cllr J Sayner.

06.03 Cllr L McVann proposed the forecasting document as submitted to the meeting be accepted. Cllr J Bradwell seconded. Unanimous vote abstained by Cllr J Sayner.

07.00 Light Up Bramley

07.01 Cllr J Bradwell proposed that the Council allow the Clerk to continue with the proposal and agree to the 5-year Light Up Bramley contract. Seconded by Cllr S Yeardley. Majority vote. Abstained by Cllr J Sayner.

08.00 Buildings and Premises – Verbal

Land at the Rear of St Francis Church - Verbal

08.01 None.

C.M

Flash Lane Car Parks – Verbal

08.01 Cllr J Sayner proposed a trial run is held with the person working as a volunteer to open and close the car parks each day, morning and night. Cllr J Bradwell seconded. Unanimous vote.

Update on Roof at Bill Chafer – Verbal

08.02 None

Electrical work at Bill Chafer – Verbal

08.03 None.

Fee Proposal for Bill Chafer future refurbishment plans

08.04 Cllr J Sayner proposed that the Council does the inspection using CILs fund. Cllr D Jackson seconded. Unanimous vote.

09.00 Youth Provision and Summer Clubs

09.01 Cllr J Sayner left for the following discussion.

09.02 Cllr G Yeardley proposed that 4 sessions are offered to Youth Work Works at a rate of £30ph and if no contact is received within a week, then to take it that her service is not going to be given; however, contact would be made with the youth worker to state that a better service is expected for future youth work. Cllr D Sayner seconded. Unanimous vote.

10.00 Skate Park Mural and Activity

10.01 Cllr L McVann proposed that the condition of the skate park ramps should be investigated and if the condition is suitable then FLUX should be allowed to create a mural. Cllr J Sayner seconded. Unanimous vote.

11.00 Allotments – Poly Tunnels

11.01 Cllr D Sayner proposed that the Council take the Clerk's recommendation and approve a maximum poly tunnel size of 6m x 3m. Cllr L McVann seconded. Unanimous vote.

12.00 Managed Service – Chatty Café on Sundays

12.01 Cllr D Sayner proposed that the Council accept the proposal and offer 6 weeks rent-free and then ask for 10% after a review. Cllr J McVann seconded. Majority vote.

13.00 Signage and Notice Boards - Verbal

C.M

13.01 Cllr B Foster proposed that the costs are investigated and brought back to the September BPC meeting. Cllr D Sayner seconded. Unanimous vote.

14.00 Chairman's Report to the Parish Council - Verbal

14.01 Chair C Makin applied for a 30-minute extension to the meeting.

15.00 Clerk's Report to the Parish Council

15.01 No discussions.

16.00 Committee Updates

General Purposes: Allotments, Cemetery, Landscaping

16.01 Cllr G Yeardley to attend a Bramley Grange Allotment Meeting on behalf of the Council.

Event and Recreation

16.02 None.

Finance and Staffing

16.03 None.

Scrutiny

16.05 None.

17.00 Communications Received

17.01 Clerk T Smith stated that Rotherham Pride had requested to have an event on Flash Lane, with all details covered including clean up and security.

17.02 It was agreed that Clerk T Smith would investigate further details including timings and security.

18.00 To Consider Applications for Planning Permission

18.01 None.

19.00 Matters of Information and Report from Councillors Present

C.M

19.01 None

20.00 Date and Time of Next Meeting

20.01 It was stated that the next Bramley Parish Council meeting is to be held on 9th September 2025 at 7pm.

The meeting concluded at 21.20pm.

Signed by the Chair as a true and accurate record thereof:

C. Makin Date: 09-09-2025.