BRAMLEY PARISH COUNCIL MEETING – Minutes of Meeting
14 October 2025
Parish Hall, Cross Street, Bramley, S66 2SA

Meeting commenced at 19.00pm.

Chair C Makin opened the meeting.

01.00 Public Forum and Crime and Disorder in the Community

01.01 None.

02.00 To receive apologies for absence:

02.01 Apologies:

Cllr Jean McVann
Cllr Gill Yeardley

02.02 Present:

Chair Carol Makin
Cllr Jasmine Sayner
Cllr David Jackson
Cllr Stephen Yeardley
Cllr David Sayner
Cllr Barry Foster
Cllr Lee McVann
Cllr John Bradwell
Cllr Sandra Platt
Cllr Jim Moore

02.03 Staff present and Guests:

Clerk T Smith
Lucy Prosser (Record of Discussion)
Matt Dyson
Cllr Liz Duncan

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03.00 To note any declarations of interest (pecuniary or otherwise) on items to be discussed at this meeting.

03.01 None.

04.00 Rotherham Pride

04.01 Chair C Makin introduced Matt Dyson, the organiser of the Rotherham Pride Event to present the details of the event and to receive questions on this and the previously distributed event plan.

04.02 Cllr J Sayner proposed that the Council allow the event to be ran with the caveats of the organisation obtaining written consent Morrisons allowing parking usage with the number of parking spaces being stated; the plans being brought before SAG with any advice being taken, cones being placed on Flash Lane to avoid parking there, Council buildings are not used for any purposes of the event, that it is well publicised prior to the event that Flash Lane will be abnormally busy, that if there is any damage to the field it is reinstated and that ropes are used to control parking on the field. Cllr D Jackson seconded. Majority vote, with 7 votes in favour and 3 votes against.

05.00 To consider Record of Discussion and Minutes of the previous Parish Council Meeting 09 September 2025

Record of Discussion

05.01 No record of discussion from previous meeting.

Minutes of the meeting

05.02 Cllr J Sayner proposed the minutes of the 09 September 2025 Bramley Parish Council meeting to be a true and accurate record thereof, with the proposed changes. Cllr J Bradwell seconded. Unanimous vote.

Register of Actions from the Minutes

05.03 It was stated that there was no register of actions available for the meeting.

06.00 Items of confidentiality not for publication

06.01 None.

07.00 Parish Council Finances

Financial report to Bramley Parish Council 14th October 2025

From statements as 30/09/2025

Current Account 1 Unity Bank	2******0	£ 147,799.14

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Current Account 2 Unity Bank Reserve	2******3	£ 37,933.43
Bank total as at statement date		**£ 185,732.57**

Community Infrastructure Levy

From statement as at 30/09/2025

Instant Access Unity Bank	2******6	£ 287,229.59

Bramley Parish Council Transactions

Parish Council:
Purchases made -
Date From: 01/09/2025 Date To 30/09/2025
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

KEY: BP = Bank Payment DD = Direct Debit CHQ = Cheque TRANS = Transfer CHRG = Charges

Closing Balance as at 31/08/2025 £ 69,378.77

No	Payment	Date	Details	Department	Purch Ledger	£	Total
01	BACS	10/09/2025	Wages – Village	Village	878	1379.96	67,998.81
02	BACS	10/09/2025	Wages – Parish Hall	Parish Hall	878	1057.38	66,941.43
03	BACS	10/09/2025	Wages – Youth Club	Youth Club	878	5153.28	61,788.15
04	DD	10/09/2025	Aquacool – Water	Youth Club	868	28.75	61,759.40
05	BACS	11/09/2025	A McKnight – Football Workshops x 4	Summer Camp	860	500.00	61,259.40
06	BACS	11/09/2025	Wages – Summer Camp	Summer Camp	874	755.00	60,504.40
07	BACS	11/09/2025	C James Joinery – Locks, Guttering & Fire Doors Repair	Parish Halll Youth Club	858	570.00	59,934.40
08	BACS	11/09/2025	Teresa Sayner Art – Workshops x 11 + Materials	Summer Camp	859	1833.10	58,101.30
09	BACS	11/09/2025	MJRCC – Sept 2025 inv 17751	Youth Club	862	70.00	58,031.30
10	BACS	11/09/2025	HD – Cakes 5th – 27th Aug 25	Chatty Café	864	42.00	57,989.30
11	BACS	11/09/2025	Digitec – Printing 01.06.25 – 01.08.25	All Sites	866	142.53	57,846.77
12	BACS	11/09/2025	Flash Dance – Workshops Summer Camp	Summer Camp	867	250.00	57,596.77
13	BACS	11/09/2025	R Ogles Wages 10th Sept 119207	All Sites	869	68.40	57,528.37
14	BACS	11/09/2025	RSB – I Jones Clearing Allotment St Francis	Allotments	871	1500.00	56,028.37
15	BACS	11/09/2025	RSB – I Jones Car Park Post	Youth Club	870	200.00	55,828.37
16	BACS	11/09/2025	Rubles – Summer Camp Support	Summer Camp	875	375.00	55,453.37
17	BACS	11/09/2025	Ella James – Summer Camp Support	Summer Camp	876	150.00	55,303.37
18	BACS	11/09/2025	Arianna Moss – Summer Camp Support	Summer Camp	877	75.00	55,228.37
19	BACS	11/09/2025	RMBC – 12 months Inspection Fee	Play Area	872	483.24	54,745.13
20	BACS	10/09/2025	AA0034 – Food Summer Camp	Summer Camp	873	8.11	54,737.02
21	BACS	11/09/2025	Diamond Shine Cleans Ltd – Kitchen Clean	Youth Club	878	220.00	54,517.02
22	BACS	10/09/2025	I Whitehouse – Football Workshop Assistant x 9	Summer Camp	861	850.00	53,667.02
23	DD	16/09/2025	Sage – Accounting Software	All Sites	863	148.80	53,518.22
24	DD	16/09/2025	Lloyds – C003 Credit Card	All Sites	897	230.42	53,287.80
25	DD	22/09/2025	Wirehouse – Health & Safety Consultants	All Sites	865	120.00	53,167.80
26	BACS	23/09/2025	RSB – Bins, C181 (crem), Grass, See Saw	Flash Lane Cemetery	880	640.00	52,527.80
27	BACS	23/09/2025	Business Stream – Water Wadsworth	Allotment	879	49.01	52,478.79
28	BACS	23/09/2025	Bothams – July & Aug 25 Mowing & Marking	Flash Lane	881	1104.00	51,374.79
29	BACS	23/09/2025	Peskys – Rats Sept 2025	Allotments Parish Hall Flash Lane	882	150.00	51,224.79
30	DD	25/09/2025	NEST – Pension Contributions	All Sites	883	83.91	51,140.88

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31	DD	30/09/2025	PEAC UK Ltd – Printer Hire	All Sites	884	144.00	50,996.88
32	CHRG	30/09/2025	Manual Handling Charge	All Sites	885	4.00	50,992.88
33	CHRG	30/09/2025	Service Charge	All Sites	886	12.30	50,980.58

Total Expenditure £ 18,398.19
Net Balance after purchases deducted £ 50,980.58

Cheques not yet cashed.

Parish Council:
Receipts In –

Date From: 01/09/2025 Date To 30/09/2025
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ 50,980.58

No	Payment Type / Cheque Number	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	PIB000072	02/09/2025	Summer Camp Lunch 7.08.25-7.08.25	Summer Camp	PIB000072	27.00	51,007.58
2	PIB000073	02/09/2025	Summer Camp Lunches 28.08.25	Summer Camp	PIB000073	15.00	51,022.58
3	BACS	09/09/2025	Bartholomew & Son - inv 1263	Cemetery	67	450.00	51,472.58
4	BACS	11/09/2025	Bartholomews & Son – Inv 1273	Cemetery	70	500.00	51,972.58
5	BACS	15/09/2025	YPO – Refund Items not received	All Sites	72	21.56	51,994.14
6	BACS	15/09/2025	Clarksons Memorials – Permit Fee No Name	Cemetery	69	135.00	52,129.14
7	BACS	15/09/2025	Clarksons Memorials – Permit Fee No Name	Cemetery	71	115.00	52,244.14
8	BACS	15/09/2025	Clarksons Memorials – Permit Fee No Name	Cemetery	68	115.00	52,359.14
9	PIB000074	26/09/2025	Clarksons Memorial – Hopkin & Richardson	Cemetery	-	525.00	52,884.14
10	PIB000074	26/09/2025	Warne – Plaque	Cemetery	-	100.00	52,984.14
11	PIB000074	26/09/2025	W8 - 24/25 Rent	Allotments	-	25.00	53,009.14
12	BACS	29/09/2025	RMBC – Precept Final Instalment	All Sites	73	94,790.00	147,799.14

Total Income £ 96,818.56
Closing Balance £ 147,799.14

Community Infrastructure Levy Transactions

Parish Council:
CIL Purchases made -
Date From: 01/09/2025 Date To 30/09/2025
**** Please note both reserve and CILS funds are currently located in this account to achieve the highest rate of interest. ****

KEY: TRANS = Transfer CHRG = Charges

Closing Balance as at 31/08/2025 £ 285,609.83

No	Payment Type / Cheque	Date	Details	Date Invoice Paid	Purchase Ledger Ref	£ Amount	Total	

Total Expenditure £ 0.00
Net Balance after purchases deducted £ 285,609.83

Parish Council:
CIL Receipts In –

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Date From: 01/09/2025 Date To 30/09/2025
** Please note if no Department shown the item referred to is used in or by all areas of the Parish **

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ 285,609.83

No	Payment Type	Date Actioned	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	BACS	30/09/2025	Credit Interest	All Sites	74	1619.76	287,229.59

Total Income £ 0.00
Closing Balance £ 287,229.59

Reserve Account

Parish Council:
Reserve Purchases made -
Date From: 01/09/2025 Date To 30/09/2025
** Please note some reserve funds are currently located in the CILS account to achieve the highest rate of interest. **

KEY: TRANS = Transfer CHRG = Charges

Closing Balance as at 31/08/2025 £ 36439.43

No	Payment Type / Cheque	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	CHRG	30/09/2025	Service Charge	All Sites	818	6.00	36433.43

Total Expenditure £ 6.00
Net Balance after purchases deducted £ 36433.43

Parish Council:
Reserve Receipts In –

Date From: 01/09/2025 Date To 30/09/2025
** Please note if no Department shown the item referred to is used in or by all areas of the Parish **

KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ 36433.43

No	Payment Type / Cheque Number	Date	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	BACS	26/09/2025	Dignity Funerals -	Cemetery	73	1500.00	37933.43

Total Income £ 1500.00
Closing Balance £ 36,933.43

07.01 Cllr J Bradwell proposed the finance statement as submitted to the meeting be accepted. Cllr B Foster seconded. Unanimous vote, abstained by Cllr J Sayer.

08.00 CILs

08.01 Cllr J Sayner proposed that the following items of expenditure

31/05/2025 Fire Door Replacement Youth Club - Community Infrastructure £720.00
31/05/2025 Toilet lock repair Parish Hall - Community Infrastructure £100.00
31/05/2025 Gutter Repair & Flag pole Youth Club - Community Infrastructure £175.00
30/06/2025 Concrete Cemetery Drive Community Infrastructure £400.00
30/06/2025 Concrete Cemetery Drive Preporation - Community Infrastructure £350.00
28/07/2025 Sports Equipment - Social Infrastructure £384.92

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Total £2,129.92

be funded by CILs fund to avoid losing the funding due to passing the deadline for its usage. Cllr L McVann seconded. Unanimous vote.

09.00 Bill Chafer Plans Update

09.01 Cllr J Sayner suggested that it should be brought back to a later meeting with estimated costs.

10.00 CCTV/Wi-Fi

10.01 Cllr L McVann proposed that both CCTV and Wi-Fi including public Wi-Fi are installed in the Parish Hall and the installation costs be paid for by CIL's. Cllr D Jackson seconded. Unanimous vote.

11.00 Chairman's Report to the Parish Council - Verbal

11.01 None

12.00 Clerk's Report to the Parish Council

12.01 Clerk T Smith stated that Yelo Pop Café had asked to open on a Saturday under the same conditions as the Council had approved their opening on a Sunday. Cllr D Sayner proposed that this group is allowed to be ran. Cllr J Bradwell seconded. Unanimous vote.

13.00 Whitestone Solar Farm

13.01 A further letter to Whitestone to be sent on behalf of the Council and residents prior to the consultation deadline. Cllr J Sayner offered to do this in the Clerks absence.

14.00 Committee Updates

General Purposes: Allotments, Cemetery, Landscaping

14.01 None

Event and Recreation

14.01 It was suggested that a £5 fee per person was requested for the Christmas Chatty Café lunch, with a provided free tea, small gift and glass of wine (alcoholic or non-alcoholic). It was asked if

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the Council would be willing to spend £500 on the event. Cllr Liz Duncan suggested that in future years consider an application to the Councillors Ward funding.

14.02 Cllr J Sayner proposed that a £5 fee be charged and the remainder of the costs to be funded by the Council. Cllr D Sayner seconded. Unanimous vote.

Finance and Staffing

14.08 None.

Scrutiny

14.09 None.

15.00 Communications Received

15.01 None

16.00 To Consider Applications for Planning Permission

16.01 None.

17.00 Matters of Information and Report from Councillors Present

17.01 It was stated that there would be a meeting between a cabinet member and National Highways in a few weeks' time regarding Bramley Crossroads. It was agreed that Cllr L McVann would go to the meeting on behalf of the Council.

18.00 Date and Time of Next Meeting

18.01 It was stated that the next Bramley Parish Council meeting is to be held on 11th November 2025 at 7pm.

The meeting concluded at 20.57pm.

Signed by the Chair as a true and accurate record thereof:

C. Makin Date: 11-11-2025