Bramley Parish Council Meeting – Held on the 8th of November 2022. Bramley Village Hall, Cross Street, Bramley

Meeting commenced at 7pm.

1.00 Public Forum and Crime and Disorder in the Community.

None.

2.00 To receive apologies for absence.

2.01 Apologies received

Cllr R Holyhead.
Cllr J McVann

2.02 Present:

Chair M Brown
Vice Chair D Hardwick
Cllr J Bradwell
Cllr C Makin
Cllr A Cooke
Cllr J Moore
Cllr D Sayner
Cllr I Handley
Cllr J Simmons
Cllr D Jackson
Cllr D Tattersfield

2.03 Staff Present & Guests:

Clerk R Thompson

3.00 To place on the agenda any urgent item that requires debate and decision at this meeting.

3.01 Chair M Brown reported that he has an item regarding staff that he would like to add. It was agreed to add this to item 9.

3.02 Vice Chair Hardwick asked if the Council could discuss the recent increase in crime. It was agreed to discuss this at item 16.

4.00 To note any declarations of interest (pecuniary or otherwise) on items to be discussed at this meeting.

None.

5.00 To approve Minutes of the previous Parish Council Meeting.

5.01 Members confirmed the minutes are true and accurate record meeting of the Parish Council held on Tuesday 11th of October 2022. Proposed by Cllr A Cooke , Seconded by Cllr J Bradwell. Cllr D Sayner abstained , Cllr J Moore abstained.

6.00 To discuss any matters arising from the previous minutes, for information only.

6.01 Cllr C Makin asked to say in relation to item 13.03, she did some work with the youth club creating lavender bags to sell for charity, she reported that the children were very enthusiastic and the activity was enjoyed by all that took part.

6.02 Cllr D Sayner asked if there would be an update on the newsletter. Clerk R Thompson confirmed this would be in item 13 (Clerk's report).

6.03 Cllr I Handley pointed out that item 9.05 needs changing to sale not hire , Clerk r Thompson agreed to amend.

6.04 Cllr I Handley asked about item 9.08, the Christmas Card competition and if this is going ahead. Chairman M Brown confirmed that it is and that the clerk has received lots of entries. He went on to say that the events committee would be choosing the winner at the next committee meeting and the winners announced at the upcoming Christmas Fair.

7.00 Parish Council and Bramley Village Trust finances

From statements as at 30/09/2022

Reserve Account	1******1	£	5372.57
Current Account 1 Unity Bank	2******0	£	164413.16
Interest Account	1******6	£	35788.38
Savings Account (closed)	1******6	£	0.00
Current Account 2 Unity Bank	2******3	£	2985.14
Bank total as at statement date		**£**	**208559.25**

From statement as 30/09/2022

Bramley Village Trust Account (closed)	1******9	£	0.00
Bramley Village Trust Unity Bank	2******6	£	0.00
Balance in transit to new account		£	18228.55

Grant from BPC to BVT 2021/22 £ 34000.00

Parish Council:

Payments made -

Date From: 01/10/2022 Date To 31/10/2022

**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
		Balance from 01.04.21 – 30/09/22 **£** 114373.59			
300008	Void	Void		0. 00	114373.59
BP	11/10/2022	G Ricahards – Window Cleaning	Youth/Parish	30.00	114403.59
BP	11/10/2022	Printerbase – Printer A3 & Toner		351.46	114755.05
BP	11/10/2022	MJRCC – Broadband & Telephone Oct		66.11	114821.16
BP	11/10/2022	Pesky's – Moles		380.00	115201.16
BP	11/10/2022	R Ogles – Wages Preparation		51.00	115252.16
BP	11/10/2022	RSB – CR23, C137, E164 & Grass	Cemetery	600.00	115852.16
BP	11/10/2022	RSB – See Saw removal	Play Area	49.00	115901.16
BP	11/10.2022	CT001 – Wages	Parish Hall	942.14	116843.30
BP	11/10/2022	FO009 – Wages		856.83	117700.13
BP	11/10/2022	G0012 – Wages	Cemetery/General	671.67	118371.80
BP	11/10/2022	CT0022 – Wages	Youth Club	408.74	118780.54
BP	11/10/2022	AC0021 – Wages		739.90	119520.44
BP	11/10/2022	GK0027 – Wages	Cenotaph	155.67	119676.11
BP	11/10/2022	AC0028 – Wages		474.44	120150.55
BP	11/10/2022	CI0031 – Wages	Cemetery	174.76	120325.31
BP	11/10/2022	L0029 – Wages		598.58	120923.89
BP	11/10/2022	C002 – Wages		1573.73	122497.62
BP	11/10/2022	H0032 – Wages	Flash/General	644.01	123141.63
300009	Void	Void		0.00	123141.63
300010	11/10/2022	HMRC – Mnth 7		769.79	123911.42
BP	11/10/2022	JS – Reimbursement Pizza	Youth Club	46.05	123957.47
BP	11/10/2022	Pit Stop – Gluten Free	Awards	14.00	123971.47
DD	11/10/2022	Sage – Accounts Oct 22		101.40	124072.87
BP	11/10/2022	Sam Turner & Sons – Grass Strimmer		478.00	124550.87
BP	13/10/2022	Botham's – Field x 2 Play x 1 Pitch x 3	Flash Lane	648.00	125198.87

BP	17/10/2022	Firbeck Trophies – Award Trophies	Awards	182.30	125381.17
BP	18/10/2022	Engie – Changing Rms Electricity	Trust	56.94	125438.11
BP	18/10/2022	Engie – Parish Hall Electricity	Trust	45.97	125484.08
BP	18/10/2022	Engie – Parish Hall Gas	Trust	78.64	125562.72
BP	18/10/2022	Engie – Youth Club Gas	Trust	168.51	125731.23
BP	18/10/2022	Everflow – Water	Trust	46.75	125777.98
BP	18/10/2022	Total Gas & Power – Youth Club Elec	Trust	111.37	125889.35
BP	18/10/2022	C002 – Coffee, Edging Tool & Course		66.40	125955.75
BP	19/10/2022	C002 – Inks		157.00	126112.75
300011	24/10/2022	E Wood & Sons – Hedge Cutting	Cemetery	300.00	126412.75
BP	25/10/2022	RSB – C192, D104, CR246 & CR247	Cemetery	425.00	126837.75
BP	25/10/2022	RSB – Meadow Cut	Cemetery	80.00	126917.75
BP	25/10/2022	C002 – Wine Glasses & Wine	Awards	110.03	112027.78
BP	25/11/2022	L0029 – Safety Boots		25.19	127052.97
BP	25/11/2022	DB Entertainment – Stage Hire	Xmas	420.00	127472.97
BP	25/11/2022	FO009 – Microsoft & Stamps		174.99	127647.96
TRANS	31/10/2022	Bugdol – BVT Hall Hire	Parish Hall	525.00	128172.96
BP	31/10/2022	Screwfix – Makita 18V		59.98	128232.94
				£ 13859.35	**£ 128232.94**

Parish Council:
Receipts In –
Date From: Date From: 01/10/2022 Date To 31/10/2022

**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
			Balance from 01.04.21 – 30/09/22		£126713.29
INT	30/09/2022	Int to 30.09.2022	Reserve Account	0.97	126714.26
BACS	30/09/2022	RMBC – Precept		75000.00	201714.26
000015	11/10/2022	Dolby Funeral Services – inv 1037	Cemetery	750.00	202464.26
000015	11/10/2022	Clarkson's – inv1040	Cemetery	145.00	202609.26
000015	11/10/2022	Chatty Café – 27/09/22 & 04/10/22		41.00	202650.26
BACS	12/10/2022	Parkinsons – Charlton	Cemetery	625.00	203275.26
BACS	12/10/2022	Parkinsons – Hayhirst	Cemetery	625.00	203900.26
000016	18/10/2022	Clarkson's – inv 1052	Cemetery	225.00	204125.26
000016	18/10/2022	Clarkson's – inv 1051	Cemetery	225.00	204350.26
000016	18/10/2022	Chatty Café – 12.10.22		25.00	204375.26
TRANS	18/10/2022	BVT – Utility Bills Engie		350.06	204725.32
TRANS	18/10/2022	BVT – Utility Bills Water, Total & Everflow		158.12	204883.44
TRANS	25/10/2022	BVT - Utility Bills Engie		43.36	204926.80
000017	24/10/2022	Clarkson's – Longden	Cemetery	135.00	205061.80
000017	24/10/2022	Chatty Café – 19.10.22		39.80	205101.60
000018	31/10/2022	Chatty Café – 26.10.22		43.00	205144.60
000018	31/10/2022	J Clark & Son – Inv 1035	Cemetery	450.00	205594.60
		£ 78881.31 £205594.60			

Bramley Village Trust:
Payments made –
Date From: 01/10/2022 Date To 31/10/2022
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****

Chq No	Date	Details	Department	£ Amount	£ Total
		Balance from 01.04.21 – 30/09/22	**£** 3588.16		
		Account closed 17.08.22 not able to send payments due to account type.			
TRANS	18/10/2022	BPC – Utility Bills Engie		350.06	3938.22
TRANS	18/10/2022	BPC – Utility Bills Water, Total & Everflow		158.12	4096.34
TRANS	24/10/2022	BPC - Utility Bill Engie		43.36	4139.70
RETRN	13/10/2022	Table Tennis – Returned Cheque		180.00	4319.70
CHRG	13/10/2022	Bank Charge – Returned Cheque		6.00	4325.70
				£ 737.54	£ 4325.70

Bramley Village Trust
Date From: 01/10/2022 Date To 31/10/2022
**** Please note if no Department shown the item referred to is used in or by all areas of the Parish ****
Receipts In –

Chq No	Date	Details	Department	£ Amount	£ Total
Balance from 01.04.21 – 30/09/22		**£** 10442.76			
INT	30/09/2022	Interest to 30.09.22		4.62	10447.38
BACS	03/10/2022	Rise Dance – Hall Hire	Youth Club	150.00	10597.38
BACS	04/10/2022	Yoga – Hall Hire	Parish Hall	40.00	10637.38
BACS	06/10/2022	Elite- Hall Hire	Parish Hall	255.00	10892.38
BACS	06/10/2022	A Gundry – Hall Hire	Parish Hall	60.00	10952.38
BACS	11/10/2022	Flash Dance – Hall Hire	Youth Club	643.00	11595.38
000003	11/10/2022	Table Tennis – Hall Hire	Youth Club	180.00	11775.38
000003	11/10/2022	Footbal Income– Pitch Hire	Flash	45.00	11820.38

000004	18/10/2022	Table Tennis – Hall Hire	Youth Club	186.00	12006.38
BACS	18/10/2022	Dino – Hall Hire	Parish Hall	200.00	12206.38
000005	24/10/2022	Akidio – Hall Hire	Parish Hall	270.00	12476.38
000005	24/10/2022	TWG – Hall Hire	Parish Hall	30.00	12506.38
BACS	24/10/2022	Rise Dance – Hall Hire	Youth Club	250.00	12756.38
BACS	24/10/2022	Bramleyt FC – Hall Hire	Parish Hall	20.00	12776.38
BACS	25/10/2022	G M Forster – Hall Hire	Parish Hall	110.00	12886.38
BACS	28/10/2022	Yoga – Hall Hire	Parish Hall	40.00	12926.38
BACS	31/10/2022	J Shaw – Hall Hire	Youth Club	80.00	13006.38
BACS	31/10/2022	Flash Dance – Hall Hire	Youth Club	814.00	13820.38
BACS	31/10/2022	Bugdol – Hall Hire BPC	Parish Hall	525.00	14345.38
000006	31/10/2022	Football – income	Flash Lane	90.00	14435.38
		£ 3992.62	**£14435.38**		

7.02 Cllr A Cooke asked what the item " Bugdol " was. Clerk R Thompson confirmed this was hall hire from a block booking and that as it was paid into the PC account it was then transferred into the VH Trust account whilst we await the opening of the new Trust account.

7.03 Cllr I Handley asked if we are recovering in terms of hall hire income from the loss we sustained during covid restrictions. Clerk R Thompson confirmed that it was, she went on to say new groups are booking the hall, a local dog training group have just confirmed a new block booking for the new year.

7.04 Cllr D Sayner asked what the Council were doing to increase bookings, Clerk R Thompson replied that the office staff advertise on the Facebook page, the notice board and an advert will be in the newsletter. Chair M Brown added that a lot of advertising comes from word of mouth locally.

7.05 Clerk R Thompson informed members that a contact details form has been handed out for Cllrs to fill in. She explained that she in the process of opening a trust account with Unity Trust Bank as previously agreed, however in order to do so, all members need to provide their details including their date of birth's as they are trustees.

7.06 Cllr J Bradwell proposed the finance statement as submitted to the meeting be approved. Cllr J Moore seconded the proposal. Majority favour, Cllr D Sayner abstained.

8.00 Bramley Village Trust finances and Trustees report

None

9.00 Committee Updates:

8.01

a) **Events Committee**.

Chair M Brown discussed the recent Parish Council Community awards evening, he said he felt it was one of the best events the Parish Council have held. He thanked those that helped organise the event an those that helped on the night.

b) Cemetery

Vice Chair D Hardwick raised concerns that some of the more recent headstones have began to lean forward, he went on to say that having looked on one of the stone masons website, it says their work is guaranteed for 30 years. Discussion was had

about subsidence and the movement of the ground. Clerk R Thompson agreed to look into the exact details of this guarantee and what it covers.

Cllr J Bradwell asked if the cemetery is still in need of a team from the Lighthouse group to attend and do a clear up. Vice Chair D Hardwick replied that yes if they are available then something can be arranged.

c) Staffing Committee.

Chair M Brown explained that the staffing committee have carried out Clerk R Thompson's appraisal.

Clerk R Thompson left the room.

Following this appraisal, the committee recommended that the clerk's pay scale be increased from spinal point 25 to 27 backdated to 1st October 2022. Proposed by Chair M Brown, Seconded by Cllr A Cooke. Approved by all.

10.00 Bramley Village Trust.

None

11.00 To consider applications for planning permission.

11.01 Phoenix house , Flash Lane, Bramley. Clerk R Thompson asked members to refer to the planning application details in their meeting packs, she went on to say it should be noted that the only neighbouring properties listed on the planning for consultation are 11 properties behind the development , not those across the road nor the Parish Council next door.
Clerk R Thompson explained that the previous Clerk had already worked on some of the concerns on behalf of the Parish Council and she will contact him before officially commenting on the application , to avoid duplication.

12.00 Chairman's report to the Parish Council.

12.01 Chair M Brown explained that himself and Clerk R Thompson have been voted on to the Joint Working Group with RMBC and will report further after their first meeting which is scheduled next week.

13.00 Clerk's report to the Parish Council.

To receive a report from the Clerk which will include the following:

a) **Remembrance**.

Clerk R Thompson reported that everything was in place for the upcoming remembrance service, the road closures will be carried out by RMBC and the maintenance worker D Thompson will set up for the band.

She went onto to say that she is making further enquiries as per Cllr Tattersfield's request to move the Remembrance beacon from the Village hall across to the memorial garden.

b) Allotments

Clerk R Thompson confirmed that she has given Bramley Allotment Association notice to quit and an explanation that the management of the allotments will be carried out by BPC as of the end of January. She confirmed she received confirmation shortly afterwards from the secretary that he had received this.

She went on to say that at 5.55pm this evening she received an email from Ben Shaw asking it to be read at this meetings, Clerk R Thompson advised she replied to say that ordinarily she would not read out an email received just an hour before the meeting but on this occasion as she had read it then she is happy to read it out.

Clerk R Thompson read out the email from Ben Shaw , secretary of Bramley Allotment Association.

Cllr A Cooke and Chair M Brown both pointed out that the email was signed off as Cllr Shaw , they both went on to say that although he is a Parish Cllr at another Parish it is not acceptable to use the prefix on none Council business in this manner as doing so is saying that the content of the communication is the view of that Council.

Cllr J Bradwell asked how much notice we had given to BAA, Clerk R Thompson replied 12 weeks.

Clerk R Thompson also said that she has liaised with NAS and RAA to produce new leases for all the current allotment holders.

Cllr J Moore commented that the Parish Council not only have not received a copy of the waiting list and plot holders as they should but also that they have not been informed of any Committee role changes such as chairman , secretary or treasurer and as such we as a Parish Council may not hold the correct details.

Chair M Brown said we have for the past 4 years tried to work with the BAA and asked for the information as per the agreement which has been in place for decades to no avail and as such the Parish Council wish to continue with the plan to bring administration of both sites to the Parish Council ,all Cllrs agreed.

c) Grants

Clerk R Thompson reported that the grant for the annex has been submitted , the Charity have 3 rounds of funding, the one we have submitted into ends on the 31st of December and a decision issued within 12 weeks from then.

d) Skatepark

Clerk R Thompson reported that work will begin this month.

14.00 Allotment Committee.

To consider the formation of an allotments committee.

14.01 Chair M Brown asked members to consider if they would like to be on an allotment committee and to let the Council know at the next meeting.

15.00 Items of confidentiality not for publication

None.

16.00 Urgent items placed on the agenda from item three.

16.01 Vice Chair D Hardwick expressed his concerns and those of residents that have spoken with him about the anti social behaviour and increase in crime in the area and particularly around Flash Lane. Clerk R Thompson agreed to organise a meeting with the inspector at South Yorkshire Police, the 2 local MP'S, Ward Cllrs's and local neighbourhood police team.

17.00 Matters of information and report from councillors present.

None.

Meeting closed at 8:35pm