BRAMLEY PARISH COUNCIL MEETING – Minutes
13 October 2026
Parish Hall, Cross Street, Bramley, S66 2SA

Meeting commenced at 19.00pm.

Chair C Makin opened the meeting.

01.00 Public Forum and Crime and Disorder in the Community

01.01 None.

02.00 To receive apologies for absence:

02.01 Apologies:

Cllr Gill Yeardley
Cllr Stephen Yeardley
Cllr Lee McVann
Cllr Jasmine Sayner
Cllr David Jackson

02.02 Present:

Chair Carol Makin
Cllr Jean McVann
Cllr Sandra Platt
Cllr David Sayner
Cllr Jim Moore
Cllr John Bradwell
Cllr Barry Foster

02.03 Staff present and Guests:

Clerk T Smith
Lucy Prosser (Record of Discussion)

03.00 To note any declarations of interest (pecuniary or otherwise) on items to be discussed at this meeting.

03.01 Cllr D Sayner stated that he had pecuniary interest in item 05.00, regarding the 2026/27 pay award.

C.M

04.00 Minutes of the Previous Meeting 8th September 2026

04.03 Cllr D Sayner proposed the minutes of the 8th September 2026 Bramley Parish Council Meeting to be a true and accurate record thereof, subject to the amendment to item 21.00. Cllr J Bradwell seconded. Unanimous vote, abstained by Cllr B Foster and Cllr J McVann.

05.00 Items of confidentiality not for publication

05.01 [redacted]

05.02

05.03

06.00 Parish Council Finances as of 30/09/2026

Financial report to Bramley Parish Council 13th October 2026

From statements as 30/09/2026		
Current Account 1 Unity Bank	2******0	£ 204,367.93
Current Account 2 Unity Bank Reserve	2******3	£ 36,354.28
Bank total as at statement date		**£ 240,722.21**

Community Infrastructure Levy

From statement as at 30/09/2026		
Instant Access Unity Bank	2******6	£ 375,227.51

Bramley Parish Council Transactions

Parish Council:
Purchases made - Date From: 01/09/2026 Date To 30/09/2026
KEY: BP = Bank Payment DD = Direct Debit CHQ = Cheque TRANS = Transfer CHRG = Charges

Closing Balance as at 31/08/2026 £ 107,053.12

No	Payment Type/Cheque	Payment Date	Details	Department	Purchase Ledger Ref	£ Amount	Total

C.M.

	No						
1	DD	01/09/2026	Scribe – Management Software	All Sites	1207	188.40	106,864.72
2	DD	03/09/2026	NEST – Aug 26	All Sites	1208	254.52	106,610.20
3	BACS	04/09/2026	Parkinsons – Refund Paid in Error	Cemetery	1206	259.00	106,351.20
4	BACS	04/09/2026	Viking – Storage Boxes for Net	Flash Lane	1202	153.71	106,197.49
5	BACS	04/09/2026	AA0033 – Keys	Flash Lane	1199	45.94	106,151.55
6	BACS	04/09/2026	Next Level Cleans – 27.07 – 17.08.26	Parish Hall	1204	425.00	105,726.55
7	BACS	04/09/2026	RSB – Goal Post Erection	Flash Lane	1203	960.00	104,766.55
8	BACS	04/09/2026	Cllr S – Mileage Goal Post Part	Flash Lane	1197	19.25	104,747.30
9	BACS	04/09/2026	FO009 – Chatty Café Food	Chatty Café	1196	23.82	104,723.48
10	BACS	04/09/2026	FO009 – Locks and mileage banking etc	All Sites	1198	136.12	104,587.36
11	BACS	04/09/2026	RMBC – Playground Inspection Fee	Flash Lane	1201	483.24	104,104.12
12	BACS	04/09/2026	Hatfield Pests – Rats August 2026	Parish Hall Allotments Youth Club	1205	150.00	103,954.12
13	BACS	04/09/2026	Wages 12.08.26 ref 120134	All Sites	1200	60.00	103,894.12
14	BACS	08/09/2026	Wages – Village	Village	1220	1487.62	102,406.50
15	BACS	08/09/2026	Wages – BPC	Youth Club	1220	5892.84	96,513.66
16	BACS	09/09/2026	R Ogle Wages 9th .09.26 120215	All Sites	.1217	60.00	96,453.66
17	DD	10/09/2026	Aqua Cool – Water	Youth Club	1219	53.93	96,399.73
18	BACS	11/09/2026	MJRCC – Sept 26	All Sites	1209	147.14	96,252.59
19	BACS	11/09/2026	BVT – Cemetery Watse Aug 2026	Cemetery	1213	96.50	96,156.09
20	DD	16/09/2026	Sage – Accounting Software	All Sites	1218	166.80	95,989.29
21	DD	16/09/2026	Lloyds – C003 Credit Card	All Sites	1231	121.17	95,868.12
22	DD	16/09/2026	Lloyds – FO009 Credit Card	All Sites	1232	143.26	95,724.86
23	DD	21/09/2026	Wirehouse – H&S advise	All Sites	1221	120.00	95,604.86
24	DD	24/09/2026	HMRC – PAYE	All Sites	1223	1837.86	93,767.00
25	DD	25/09/2026	NEST – Pension Payments	All Sites	1224	254.52	93,512.48
26	DD	30/09/2026	PEAC – Photocopier Hire 30.09 – 30.12.26	All Sites	1216	144.00	93,368.48
27	BACS	30/09/2026	Manual Handling Charge	All Sites	1233	0.40	93,368.08
28	BACS	30/09/2026	Service Charge	All Sites	1210	11.65	93,356.43

Total Expenditure £ 13,696.69
Net Balance after purchases deducted £ 93,356.43

Cheques not yet cashed.
None.

Parish Council:
Receipts In – Date From: 01/09/2026 Date To 30/09/2026
KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ 93,356.43

No	Payment Type / Cheque Number	Date Received	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	PIB000190	10/09/2026	G7a – Rent	Allotments	-	23.00	93,379.43
2	PIB000190	10/09/2026	Clarksons – Screaton Memorial	Allotments	1368	270.00	93,649.43
3	BACS	15/09/2026	RMBC – Precept	All Sites	-	109,008.50	202,657.93
4	BACS	16/09/2026	Winks – B Ledger	Cemetery	-	160.00	202,817.93
5	BACS	22/09/2026	Funeral Partners – Inspection Fee	Cemetery	1372	40.00	202,857.93
6	BACS	28/09/2026	Brecks Snooker – Pitch Hire	Flash Lane	-	50.00	202,907.93
7	BACS	28/09/2026	LR – Self Interment LK Richardson	Cemetery	1374	1320.00	204,227.93
8	BACS	29/09/2026	Eden Memorial – Memorial Steer	Cemetery	1375	140.00	204,367.93

Total Income £ 111,011.50
Closing Balance £ 204,367.93

Community Infrastructure Levy Transactions

Parish Council:
CIL Purchases made - Date From: 01/09/2026 Date To 30/09/2026

C.M

** Please note both reserve and CILS funds are currently located in this account to achieve the highest rate of interest. **
KEY: TRANS = Transfer CHRG = Charges

Closing Balance as at 31/08/2026 £ 373,392.26

No	Payment Type / Cheque	Payment Date	Details	Date Invoice Paid	Purchase Ledger Ref	£ Amount	Total	

Total Expenditure £ 0.00
Net Balance after purchases deducted £ 373,392.26

Parish Council:
CIL Receipts In – Date From: 01/09/2026 Date To 30/09/2026
KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ 373,392.26

No	Payment Type	Date Received	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	INT	30/09/2026	Credit Interest	All	-	1835.25	375,227.51

Total Income £ 1,835.25
Closing Balance £ 375,227.51

Reserve Account

Parish Council:
Reserve Purchases made - Date From: 01/09/2026 Date To 30/09/2026
** Please note some reserve funds are currently located in the CILS account to achieve the highest rate of interest. **
KEY: TRANS = Transfer CHRG = Charges

Closing Balance as at 31/08/2026 £ 36,361.28

No	Payment Type / Cheque	Payment Date	Details	Department	Purchase Ledger Ref	£ Amount	Total
1	CHRG	30/09/2026	Service Charge	All Sites	1211	7.00	36,354.28

Total Expenditure £ 7.00
Net Balance after purchases deducted £ 36,354.28

Parish Council:
Reserve Receipts In – Date From: 01/09/2026 Date To 30/09/2026
KEY: BACS = Bankers Automated Clearing System PIB = Paying in Book TRANS = Bank Transfer INT = Interest

Net Balance after payment deducted £ 36,354.28

No	Payment Type / Cheque Number	Date Received	Details	Department	Purchase Ledger Ref	£ Amount	Total

Total Income £ 0.00
Closing Balance £ 36,354.28

06.01 Cllr B Foster proposed the finance statement as of 30/09/2026 is accepted by the Council as submitted to the meeting. Cllr S Platt seconded. Unanimous vote.

06.02 Cllr D Sayner proposed the budget report is accepted by the Council as submitted to the meeting. Cllr J Moore seconded. Unanimous vote.

07.00 March 2027 Meeting Date - verbal

07.01 Cllr J Bradwell proposed that the Bramley Parish Council Meeting is held on the 16th March, rather than the 9th March. Cllr B Foster seconded. Unanimous vote.

CM.

08.00 Memorial Wall

08.01 The Council agreed to defer this item due to the lack of responses of quotes.

09.00 Accessible Roundabout - verbal

10.00 Councillors Training – Tuesday 16th March 2027 6.00pm – 8.30pm at the Parish Hall

10.01 It was stated that this is the same date as the March meeting had been arranged for.

10.02 Cllr D Sayner suggested deferring either the Council meeting or the Councillor training to the 23rd March. Clerk T Smith stated that she would try to defer the Councillor Training to the 23rd March.

11.00 Recreation Ground Security – Cllr B Foster

11.01 Discussion about how to improve CCTV at Bill Chafer Youth and Community Centre.

12.00 Community Governance Review

12.01 An update on the current position of the Community Governance Review was provided.

13.00 Chairs Report to the Parish Council

14.00 Clerk's Report to the Parish Council

14.01 Cllr B Foster proposed that Clerk T Smith prioritises completing the reconciliation. Seconded by Cllr J Bradwell. 6 votes in favour, 1 vote against. Majority vote.

15.00 Committee Updates

General Purposes: Allotments, Cemetery, Landscaping

15.01 No scheduled meetings this month.

Event and Recreation

15.02 An update was provided on planned events

Finance and Staffing

15.03 No scheduled meetings this month.

Scrutiny

15.04 No scheduled meetings this month.

C M

16.00 Communications Received

16.01 Cllr J McVann proposed that the Council accept Bramley Grange Primary School's request to use Bramley Parish Council buildings as a place of safety under the Terrorism (Protection of Premises) Act 2024 (Martyn's Law). Cllr S Platt seconded. Unanimous vote.

16.02 Cllr D Sayner proposed Clerk T Smith responds to the member of the public who highlighted concerns about the Cemetery, highlighting what the Council currently does and will do moving forward. Seconded by Cllr J Bradwell. Unanimous vote.

17.00 To Consider Applications for Planning Permission

17.01 Clerk T Smith stated that a document from planning inspectorate regarding Whitestone Solar Farm had been sent out to each Councillor.

18.00 Matters of Information and Report from Councillors Present

18.01 None.

19.00 Date and Time of Next Meeting

19.01 It was stated that the next Bramley Parish Council meeting is to be held on Tuesday 10th November 2026 at 19.00pm.

The meeting concluded at 21.17pm.

Signed by the Chair as a true and accurate record thereof:

C. Makin Date: 10/11/26